



UNO Faculty Senate Meeting Agenda

Date/Time: Wednesday March 25, 2026 12:30 PM – 2PM

Location: LIB 407

- 1) Roll Call (Juana Ibáñez, Secretary)
- 2) Approval of Minutes : Feb 25th (Juana Ibáñez, Secretary)
- 3) Grace Rienke and UCW – updates on recent work
- 4) Updates from the Faculty Senate President (Chris Summa)
 - a. Town Hall Postmortem
 - b. Closure of Liberal Arts Building and Master Planning and Space Utilization Committee
 - c. Faculty Workload Analysis (Summa - in process)
 - d. The 82nd Annual Conference of Louisiana Colleges & Universities (April 24th)
 - e. Request from Registrar – Student Participation Verification (see appendix) (VOTE)
- 5) LSU System Transition
 - a. Provost’s Academic Recommendations for Programs
 - b. Fall Tuition and Fees
 - c. University Policies Across the Transition
 - d. Meeting of FSEC with President, Provost, and CAO (2/23/2026)
- 6) Committee Reports
 - a. Budget and Fiscal Affairs Committee (Steve Rick)
 - b. Academic Committee (Rachel Clostio)
 - c. Faculty and Administrative Affairs Committee (Simon Lailvaux)
- 7) Old Business
- 8) New Business
- 9) Adjournment

Upcoming Meetings:

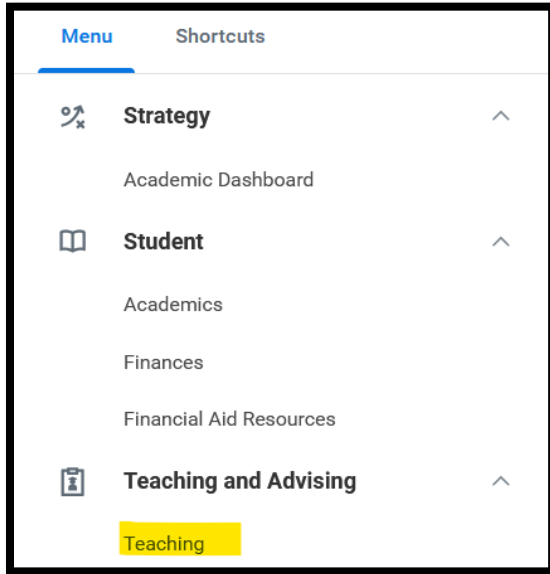
- April 15th, 2026 (Wednesday) 12:30-2pm (LIB 407)
- April 27th, 2026 (Monday) 12:30-2pm (LIB 407)

All meetings are open to the public


How to Verify Participation in Workday for Census Reporting

*****Do not use this process for daily attendance recording. It is intended to be used to verify 14th class day rosters.**

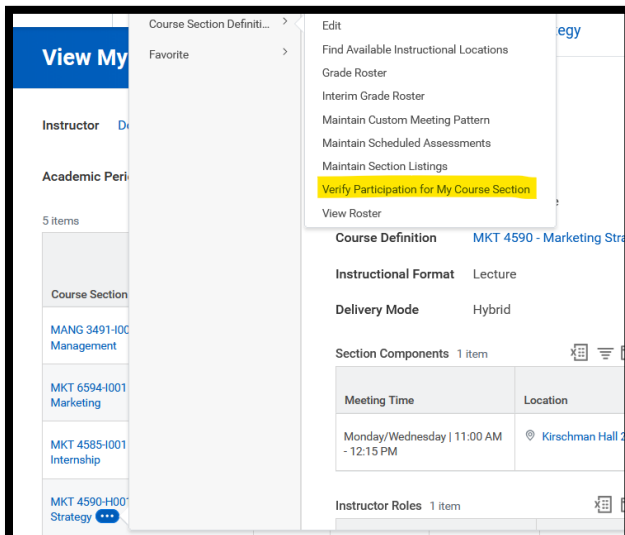
1. Click on Menu at top left, navigate to Teaching and Advising and click **Teaching**



2. Choose view teaching schedule and pick academic period
3. From this screen you can see which of your classes has enrollment that you will need to verify.
 - a. Next to each section is a related actions button (where red X is below). You can only see it when hovering over it.

Course Section	Status
MANG 3491-I001 - Directed Study Management 	Open

- b. Click on related actions, hover over Course Section Definition and choose **Verify Participation for My Course Section** from the menu



- c. Participation always defaults to Attending, so you will **only need to change students that never attended or are no longer attending**. If you choose no longer attending, you will be prompted to enter the last date they were in class. Did not attend defaults internally to first date of classes.



The screenshot shows a light blue rectangular interface with a black border. On the left side, there are three radio button options: 'Did Not Attend', 'No Longer Attending' (which is selected with a blue dot), and 'Attending'. On the right side, there is a date input field with a yellow highlight over the text 'MM/DD/YYYY' and a calendar icon to its right.

- d. Once you have changed all applicable student statuses, click **Okay** at the bottom to save and then click **Done**.
4. This will bring you back to your teaching schedule where you can choose your next section to verify.