



Financial Aid and Scholarships Parent Income Tax Request

Your 2025-2026 FAFSA Application has been selected for verification. To be considered for federal student aid for the 2025-2026 award year, you must submit all required documentation below for your parent(s). No determination can be made regarding your financial aid eligibility until all required documentation has been submitted.

2023 Parent Tax Return (two options)

Tax Return Transcript (issued by IRS):

- Your parent(s) may obtain a copy of their **2023 Tax Return Transcript** by visiting irs.gov, clicking “Get Your Tax Record”, then clicking either “*Get Transcript Online*” or “*Get Transcript by Mail*.”
- If choosing “*Get Transcript Online*”, the transcript can be downloaded and printed immediately
- If choosing “*Get Transcript by Mail*”, the transcript should be received in the mail within 10-15 days

Federal Income Tax Return (Form 1040):

- Your parent(s) may submit a signed and dated copy of their **2023 Federal Income Tax Return (1040)** in lieu of the transcript noted above.

2023 W-2/1099 Forms

Please submit copies of all W-2 and/or 1099 forms reported on the 2023 Federal Income Tax Return (Line 1).

- The W-2 forms submitted should total the amount reported on the “Wages, Salaries, Tips, etc.” line.
- You may submit a “**2023 Wage and Income Transcript**” issued by the IRS in lieu of your W-2/1099 forms.
 - You may obtain a copy of your “**Wage and Income Transcript**” by visiting irs.gov, clicking “Get Your Tax Record”, then clicking either “*Get Transcript Online*” or “*Get Transcript by Mail*.”

- If choosing “*Get Transcript Online*”, the transcript can be downloaded and printed immediately.
- If choosing “*Get Transcript by Mail*”, the transcript should be received in the mail within 10-15 days.

2023 Tax Schedules (as applicable)

Your parents should submit any of the following tax schedules that were included as part of their 2023 Federal Income Tax Return:

- Schedule 1: Additional Income and Adjustments to Income
- Schedule 2: Additional Taxes
- Schedule 3: Additional Credits and Payments
- Schedule C: Profit or Loss from Business
- Schedule F: Profit or Loss from Farming
- Schedule K-1 1065: Partner’s Share of Income, Deductions, Credits, etc.