Quick How-To Canvas Guide for UNO Students

Getting Started

What will I see when I login?
- Using the Canvas Dashboard
- Using Canvas Navigation

How can I update my profile?
- Updating your profile in Canvas

How do I find my courses?
- Viewing your Canvas course list
- Customizing your Canvas course list

How do I make sure I am getting course notifications?
- Managing Canvas notifications
  - Note: UNO requires that you choose "Notify immediately" for Announcements

How do I view upcoming due dates and appointments?
- Using the Canvas calendar
- Using the Dashboard To Do list
  - Note: Not all instructors choose to put assignments and due dates in the Canvas calendar/to do list. It is the responsibility of every student to check the syllabus for upcoming assignments/due dates.

How do I find help?
- o [Using the Canvas Help menu](#)

NAVIGATING A COURSE

How do I use course navigation?
- o [Using Course Navigation](#)
  - ▪ Note: Most UNO courses use a Module page as the homepage
- o [Viewing Modules](#)

How do I find my course syllabus?
- o [Using the Canvas syllabus](#)
  - ▪ Note: Your instructor may choose to add the syllabus directly to a module or may having a downloadable file in the Syllabus navigation area.

How do I see my grades?
- o [Viewing grades in a course](#)
- o [Viewing grades from the Dashboard](#)

DISCUSSIONS, QUIZZES, AND ASSIGNMENTS

How do I reply to a discussion?
- o [Replying to a Discussion in Canvas](#)

How do I take a quiz?
Note: Canvas has two different quiz styles available. Your instructor chooses to build the quiz in either Classic or New Quizzes. You do not get to chose which style you take. Please check with your instructor if you are unsure of which instructions to use.

- o [Taking a quiz using "Classic Quizzes" in Canvas](#)
  - ▪ [Viewing quiz Results](#)
  - ▪ [Viewing quiz comments/feedback](#)
- o [Taking a quiz using "New Quizzes" in Canvas](#)
  - ▪ [Viewing quiz results](#)

How do I submit an assignment?
- o [View and submit assignments in Canvas](#)
- o [Checking submission information](#)
- o [Viewing assignment feedback](#)

How do I submit a Turn It In assignment?
- o [Viewing and submitting assignments using Turn It In within Canvas](#)
- o [Viewing assignment feedback using Turn It In within Canvas](#)