

Pontchartrain Halls Winter Break Closing & Spring Opening Plans

THE UNIVERSITY of
NEW ORLEANS

RESIDENTIAL LIFE

WINTER BREAK CLOSING

Pontchartrain Halls will close on Saturday, December 10, 2022, at noon for winter break. Students who plan to continue their housing for the Spring 2023 semester may leave their items in their suite. Please use the following check list to prepare your departure for winter break. A similar check list will be attached on the outside of your suite door – be sure to complete it accordingly as part of your check out process. Failure to properly check out can result in a fee of up to \$200.

- Remove all food from your space.
- Unplug all electrical items (including surge protectors, alarm clocks, computers, printers, etc.). You may leave your refrigerator plugged up; please remove food items which will spoil.
- Set air conditioner to 75 degrees.
- Secure your bicycle (make sure you have registered it with the Office of Residential Life).
- Remove all trash from common areas, your room and bathroom.
- Remove your valuable items which you may need during the break from the room: computers, money, medication, clothing, jewelry, student ID, driver's license and or passport.
- Move all personal items off the floor to avoid loss or damage in the event of an unforeseen facilities emergency.
- Turn off all lights.
- Close and lock all doors and windows.
- Ensure your student ID is with you when you leave... you will need to have it reprogrammed upon your return.

Need to remain in Pontchartrain Halls for Winter Break? Complete our winter break housing request [form](#) to request approval to remain in Pontchartrain Halls during the winter break. Please note: a \$250 winter break housing fee will be charged to your Webstar account if your request is approved. Requests are reviewed on an individual basis; approval or denial will be sent to your UNO email account. Please remember limited services will be available on campus during Winter Break. The Rec Center's winter break schedule is attached. The Dining Services schedule for the winter break is listed below:

- Fall Meal plans end on Thursday, December 8
- The Galley will be open for continental breakfast and a coffee bar from 9AM with hot lunch starting at 11AM to 2PM Monday-Friday from December 9-21.
- All dining units will be closed December 22- January 2, 2023.
- The Galley will be open for continental breakfast and a coffee bar from 9AM with hot lunch starting at 11AM to 2PM Monday-Friday from January 3-17
- Meal Plans restart on January 18; the Galley will open for Spring 2023 on January 18. Retail locations will open in stages until the first day of classes when regular schedules resume.

STUDENT RETURNING IN THE SPRING

Planning your Return for Spring 2023: Office of Residential Life staff will post available times for physical distanced check-in for the Spring 2023 semester within the Residential Life app in early November. The anticipated check-in dates will be January 19- January 26.

How do you access the Residential Life app to schedule your check-in?

Visit myapps.uno.edu and login using your UNO credentials. Select the app



Residential Life (Residents)

You will be able to

select your check-in time on the home screen.

STUDENTS NOT RETURNING IN THE SPRING

Not planning to return to Pontchartrain Halls for Spring 2023? Complete the Pontchartrain Hall [cancellation form](#) to cancel the Spring portion of your 2022-2023 housing agreement. Please note: students with academic and full year leases are subject to the \$750 Agreement Buyout fee if canceling their agreement. Students who

cancel must remove all of their items and complete a full check out of Pontchartrain Halls by noon on Saturday, December 10. Guests assisting with move out must be checked in at the front desk and abide by all university policies.

The Office of Residential Life will remain open through Wednesday, December 21, 2022. All campus offices will be closed from December 21- January 3.

While you are away, please note that routine maintenance will continue to be performed for the best upkeep of our halls; this maintenance may require staff to enter your room/ suite.

Please contact the Office of Residential Life staff if you have questions regarding Winter Break.

Thank you,

Office of Residential Life Staff