** Effective March 16, 2022: Visitors are permitted 9 am -11:59 pm Monday-Friday, and 24 hours on Saturday and Sunday. See chart below.

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>12:00am-9:00 am</td>
<td>No Guests</td>
<td>No Guests</td>
<td>No Guests</td>
<td>No Guests</td>
<td>No Guests</td>
<td>Guests allowed</td>
<td>Guests allowed</td>
</tr>
<tr>
<td>9:00 am-11:59pm</td>
<td>Guests Allowed</td>
<td>Guests Allowed</td>
<td>Guests Allowed</td>
<td>Guests allowed</td>
<td>Guests allowed</td>
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<td>Guests allowed</td>
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</tbody>
</table>

A visitor is defined as any individual who does not live in Pontchartrain Halls in which they are attempting to enter. Visitors must be registered via the online Visitor Pass process on the Residential Life app available at myapps.uno.edu.

- Once in the Residential Life app, the host will select “New Visitor Pass” from the left hand menu.
- The host will create a new visitor pass and find their visitor by searching by their mobile phone number. If the visitor is not in the database, they must complete the visitor registration form available at [https://uno.datacenter.adirondackssolutions.com/uno_vrp_prod/new_user.cfm](https://uno.datacenter.adirondackssolutions.com/uno_vrp_prod/new_user.cfm).
- The host must agree to the Visitor Policy Terms to create a new visitor pass.
- Visitors should notify their host of their arrival prior to entering the residence hall. All visitors must check in at the front desk with a photo ID upon arrival, and check-out upon departure. Visitors must present proof of vaccination within 6 months prior or a negative Covid-19 test taken no more than 72 hours prior.
- From the time that they enter the building, visitors are the host’s responsibility. The host must be present with them at check-in and during their entire visit. These steps are important for ensuring a safe and secure environment. Hosts and visitors are expected to be respectful and considerate of other residents and host’s roommates’ study and rest. Residents may be held financially responsible for damages caused by their visitors. Hosts can also be held responsible through the Office of Student Accountability and Disability Services for any violation of the student conduct and/or Residential Life contract. Visitors must also comply with social distancing and Covid-19 risk reduction campus requirements. Any resident can have their visitor privileges revoked indefinitely for their own and/or visitor’s actions.

Maximum Occupancy of a Suite:

- 4-Bedroom Suite: 8 persons is the maximum occupancy of a 4-bedroom suite.
- 2- Bedroom Suites: 4 persons is the maximum occupancy of a 2-bedroom suite.
• 1- Bedroom Suite: 3 persons is the maximum occupancy of a 1-bedroom suite.

If a resident would like to have an overnight visitor, they must have an overnight visitor pass approved prior to their visitor’s arrival. The overnight guest pass process is available on the Residential Life app. Requests have to be made 72 business hours (8 AM-4:30 PM) prior to the arrival time. **All the resident’s roommates must agree to the overnight visitor.** Stays longer than 2 days will not be approved. Each resident may have only 1 overnight visitor per night. Residents may have an overnight visitor no more than 2 nights in a week and 5 nights in a month.

Minors (between the ages of 16 and 17) will only be allowed to visit if an approved Minor Overnight Guest form has been completed, signed by the legal guardian and submitted to the Office of Residential Life via email at least 48 hours prior to the visit for approval. Minors are only allowed during the weekend and are not allowed during Mardi Gras Holiday.