June 15, 2021

Ms. Paula Tregre  
State Procurement Director  
1201 North Third Street – Suite 2-160  
Baton Rouge, Louisiana 70802

Dear Ms. Tregre:

As you know, the University of Louisiana (UL) System is comprised of the System Office and nine universities located throughout the state. Effective immediately, the signature authority for the System Office and nine universities are as followed:

- ULS System Office
- Grambling State University
- Louisiana Tech University
- McNeese State University
- Nicholls State University
- Northwestern State University
- Southeastern LA University
- University of LA Lafayette
- University of LA Monroe
- University of New Orleans

Dr. James B. Henderson, President/CEO  
Mr. Richard J. Gallot, President
Dr. Leslie Guice, President
Dr. Daryl Burckel, President
Dr. John Clune, President
Marcus D. Jones, Interim President
Dr. John Crain, President
Dr. E. Joseph Savoie, President
Dr. Ronald Berry, President
Dr. John Nicklow, President

The UL System is requesting approval to authorize each President to delegate authority to an appointed designee to approve purchase orders and contracts.

If you have any questions or need additional information, please contact Kecia Neal, Accountant, at 342-6950. Thank you for your consideration of this request.

Sincerely,

Dr. James B. Henderson  
President/CEO

c: ULS University Presidents  
ULS Business Officers