Power BI Training

Welcome to the Data Krewe
Data Krewe Dashboards are a community effort

Feedback is important to shaping Data Krewe Dashboards and making them useful
Data Krewe Dashboards

✓ Cloud based resource
✓ update automatically
✓ Dashboards are built using Power Bi.
Locating Data Krewe Power BI Dashboards

• Go to MYAPPS.UNO.EDU
• Click on the Data Krewe Icon
Finding dashboards (Data Krewe Website)

• Enter using myapps.uno.edu or the below link.
• https://www.uno.edu/oier/data-resources
Finding dashboards (Data Krewe Website)

Click Tabs

Click link to Dashboard
Common Questions

✓ I cannot find something
✓ I think the data is wrong or there is something wrong with the dashboard.
  ✓ I really want you to add a dashboard to make my life easier.
  ✓ I need student level data.

Email: datarequest@uno.edu
Mark Favorites

To make it easy to find your most-used content, you can mark it as a favorite. Click on the Star in the far upper right corner.
Favorites Tab in Power BI
Subscribe to Views

Subscriptions email you an image or PDF snapshot of a view or workbook at regular intervals—without requiring you to sign in to Power BI.

To set up a subscription:

1. In the toolbar above the view, click **Subscribe**.
2. Add new subscription
3. Fill out the form.

To unsubscribe click **Manage Subscription**
Download Views

1. Click on the dashboard.
2. Click on “…”
3. Select a file format
4. Click Export

Note: If you do not see “Export Data”, contact datarequest@uno.edu. Most likely IT will need to update your licenses.
Data Refresh and Screen Size Buttons

**Screen Size Button**
1. Click on down caret
2. Choose your screen size

**Data Refresh Button**
Click button to refresh data (needed for data sets that refresh hourly)
Homepage

1. Icons are links to Dashboards.
2. Tabs to the Dashboards.
3. Link to the OIER contact us webpage.
4. Link to the OIER main webpage
Dashboards

Click on the Related Button until there is no related button

Question: What’s the title of the last dashboard?

Dashboard Navigation:

1. Home icon: Return to the Homepage
2. Information icon: Additional information
3. Related icon: Explore related dashboards

Hover over the data for detailed information
Filters

Click on the Related Button until there is no related button.

Question: What’s the title of the last dashboard?

Dashboard Navigation:

1a. User Filter: Click on down caret

1b. Make Filter selections

2. Locked filters: Filter that cannot be change or the dashboard would not work correctly
Revert Button

After using filters and/or slicers, the revert button will clear all filters and view the original dashboard.
Data Krewe Dashboards are a community effort.

Feedback is important making dashboards useful.