

# INFORMATION REGARDING YEAR-END CONTRIBUTIONS FOR 2020

## To make your gift by check:

Make your check **payable to the UNO Foundation** and mail to the address below:

UNO Foundation  
ATT: Gift Processing  
2021 Lakeshore Drive, Suite 420  
New Orleans, LA 70122-3540

*For 2020 charitable giving tax credit, please remember mailed checks should be postmarked by December 31, 2020.*

## To make a gift by credit card:

Visit [give.uno.edu](https://give.uno.edu)

*For 2020 charitable giving tax credit, please remember online gifts must be made by midnight (EST) December 31, 2020.*

## To make a gift by wire transfer:

Send wire transfers to the UNO Foundation bank account as listed below.

Bank Name:	Hancock Whitney Bank
Bank Address:	228 St. Charles Ave. New Orleans, LA 70130
Acct Name:	The University of New Orleans Foundation
ABA Routing:	065000171
Bank Acct #	62623854

To ensure we can properly acknowledge and receipt your gift, please advise us via email to [accounting@unofoundation.org](mailto:accounting@unofoundation.org):

- the dollar amount of the transfer
- date of the transfer
- reference name
- fund designation

### **To make a gift by stock transfer:**

The UNO Foundation has a Merrill Lynch account to which stock donations can be transferred. Have your broker transfer your stock to the following:

Merrill Lynch	
Broker:	Scott Hardie
Phone #:	504-586-7644
Acct name:	UNO Foundation
Acct #:	59404A35
DTC#:	8862

Please use the attached Stock Donation and Transfer Form to notify us of your stock transfer so that we may appropriately credit and acknowledge your generosity.

### **Contact Information:**

If you have any questions or need more information regarding year-end contributions, please contact: Nerolie Rayson, at 504-280-6365, or by email to [nrayson@unofoundation.org](mailto:nrayson@unofoundation.org)

# University of New Orleans Foundation Stock Donation and Transfer Transmittal Form

## Stock Donation Procedure

1. Stock transfers should be made to the following University of New Orleans Foundation Merrill Lynch account:

- a) Merrill Lynch
- b) Broker                Scott Hardie
- c) Phone #              504-586-7644
- d) Acct name:          UNO Foundation
- e) Acct #                59404A35
- f) DTC#                 8862

2. We ask that you also notify us of your stock transfer so that we may appropriately credit and acknowledge your generosity. Please include the following information:

- a) Name of stock, electronically traded funds (ETFs) or mutual fund transferred: \_\_\_\_\_
- b) Stock, electronically traded funds (ETFs) or mutual fund symbol (if known): \_\_\_\_\_
- c) Number of shares, including fractions, if applicable: \_\_\_\_\_
- d) Copy of brokerage firm stock transfer instructions (including any restrictions on liquidating)
- e) Approximate date of transfer: \_\_\_\_\_
- f) Instructions on how your gift is to be used:

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3. Donor Name: \_\_\_\_\_
- Mailing Address: \_\_\_\_\_
- City, State: \_\_\_\_\_ Zip \_\_\_\_\_
- Preferred email: \_\_\_\_\_
- Preferred phone: \_\_\_\_\_

Thanks to our partnership with FreeWill, you can make your stock gift quickly and hassle-free by beginning your form online by visiting: <https://www.freewill.com/stocks/uno>

We ask that you notify us of your stock transfer so that we may appropriately credit and acknowledge your generosity.

Please Return Copy to:

Jeff Bush  
Chief Development Officer  
Phone: 504.280.3996 Fax: 504.280.1080 Email: [jbush@unofoundation.org](mailto:jbush@unofoundation.org)