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|  | **Summer 2021 Master's Thesis Checklist** |  |
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| **Requirement** | **Description** | **Deadlines** |
| **Candidate Plan of Study** | Initiated by student. Graduate coordinator, major professor, and Graduate School review. | **March 1st, 2021** |
| **Enrolled** | Students must be enrolled in their graduation term. Students who have satisfied course requirements should check with their programs for course options. | **June 7th, 2021** |
| **Application for Graduation** | File the Application for Graduation in WebStar – no signatures required. $150 diploma fee assessed. ***Applications for Graduation cannot be rolled over from a prior term***. Deferral of graduation requires a subsequent Application for Grad- uation in WebStar for the new term and new fee payment. | **July 1st, 2021** |
| **Format Workshop** | Offered by the Graduate School for in-person instruction about the thesis formatting requirements. | **June 23rd, 2021** |
| **Thesis defense** | All thesis manuscripts must be defended publicly and approved by a committee of at least 3 graduate faculty. | **July 12th, 2021** |
| **Format Check** | Manuscripts must be uploaded to the University Thesis and Dissertation Collection in ScholarWorks for a format check and then again as final approved versions. | **July 19th, 2021** |
| **Final Version** | The version of the manuscript that has been approved by your committee and meets University format requirements. Uploaded to ScholarWorks. | **July 26th, 2021** |
| **Approval Form** | The Thesis Approval Form is electronic and is available on the Graduate School website. The form must be initiated by the student at the conclusion of the defense. It then routes to the Graduate School and, subsequently, to each committee member. | **July 26th, 2021** |
| **Commencement** | Ceremonial graduation at Lakefront Arena. Coordinated by the Office of the Registrar. | **n/a** |
| **Degree Conferral Date** | Completion of official degree certification and diplomas issued by the Office of the Registrar. | **August 6th, 2021** |