|  |  |  |
| --- | --- | --- |
|  | **Summer 2021 Doctoral Checklist** |  |
|  |  |  |
| **Requirement** | **Description** | **Deadlines** |
|
| **Report on General Exam** | Submitted after last examination (e.g. proposal defense, last written or oral exam). Signature of candidate, advisory committee, and graduate coordinator required. | **March 1st, 2021** |
| **Enrolled** | Students must be enrolled in their graduation term. If you have satisfied course requirements, check with your program for course options. | **June 7th, 2021** |
| **Application for Graduation** | File the Application for Graduation in WebStar – no signatures required. $150 diploma fee assessed. ***Applications for Graduation cannot be rolled over from a prior term***. Deferral of graduation requires a subsequent Application for Graduation in WebStar. | **July 1st, 2021** |
| **Format Workshop** | Offered by the Graduate School for in-person instruction about the format requirements. | **June 23rd, 2021** |
| **Doctoral Defense** | All dissertation manuscripts must be defended publicly and approved by a committee of at least 3 graduate faculty. | **July 12th, 2021** |
| **Format Check** | Manuscripts must be uploaded to the University Thesis and Dissertation Collection in ScholarWorks for a format check and again as final approved versions. | **July 19th, 2021** |
| **Final Version** | The version of the manuscript that has been approved by your committee and meets University format requirements. Upload to ScholarWorks. | **July 26th, 2021** |
| **Approval Form** | The Dissertation Approval Form is electronic and is available on the Graduate School website. The form must be initiated by the student at the conclusion of the defense. It then routes to the Graduate School and, subsequently, to each committee member. | **July 26th, 2021** |
| **RSVP for Commencement Ceremony** | Complete the RSVP form for Ph.D. candidates to let the Graduate School know if you will attend the ceremonial graduation. | **November 19th, 2021** |
| **Commencement** | Ceremonial graduation at Lakefront Arena. Coordinated by the Office of the Registrar. | **NA** |
|
| **Degree Conferral Date** | Completion of Official degree certification and diplomas issued by the Office of the Registrar. | **August 6th, 2021** |
|