

2020-2021

Louisiana Board of Regents Support Fund
ATLAS
Breakout Session

OFFICE OF RESEARCH



THE UNIVERSITY of
NEW ORLEANS

Awards to Louisiana Artists and Scholars (ATLAS)

- ▶ The Awards to Louisiana Artists and Scholars (ATLAS) subprogram provides support for major scholarly and artistic productions with potential to have a broad impact on a regional and/or national level.
- ▶ Proposed activities should enable the applicant to seek publication and/or public presentation of the supported work within a year.
- ▶ Applicants should describe their projects in terms of their necessity, importance, originality, and likelihood to have an impact on a broad academic and/or artistic community.
- ▶ All projects in Creative Arts, Humanities, and Social Sciences are eligible.
 - ▶ ATLAS eligibility is determined by the project's topic, and not the departmental or disciplinary affiliation/expertise of the submitting faculty member.

ATLAS Grant Cycle

October 12, 2020, 4:30 p.m. Central	Deadline for receipt of mandatory notice of intent via LOGAN
October 15, 2020	Last day that potential applicants may ask questions about the RFP
November 23, 2020, 4:30 p.m. Central	Deadline for receipt of proposals via LOGAN
November 2020 - March 2021	Proposals transmitted to and reviewed by out-of-state experts
April 2021	Reports and recommendations of out-of-state experts published
April 2021	Final action by the Board
May - June 2021	Contracts negotiated and executed
June 1, 2021	Contract Start Date
July 2021	Dissemination of debriefing information to unsuccessful applicants

Eligible Activities

- The emphasis of this program is the completion of substantive works, such as:
 - Major fine art exhibitions
 - Significant works of fiction
 - Poetry
 - Film
 - Scholarly Monographs
- When appropriate to a discipline's traditional publication expectations for major works and with strong justification, projects leading to the publication of substantial journal articles will be considered.

Ineligible Activities

- ATLAS does not fund:
 - Early-stage research or data-gathering
 - Completion of minor creative or scholarly projects
 - Additional work on a previously funded project
 - Performance or presentation activities **not linked to the completion of an original work.**
- Performances of plays, musical compositions, and choreographed works, as well as presentations of artistic works not completed by an awardee as part of ATLAS, are not eligible unless they demonstrate significant new creative engagement on the part of the applicant(s).

Limits

- ▶ PI may only submit one Notice of Intent and Proposal per competition
- ▶ PI has to be a full-time employee of UNO
- ▶ Previous recipients of ATLAS awards are eligible to apply with a new project, though are required to provide an account of the previous funded project, including whether it reached publication/public presentation as planned and, if not, the reason(s) for it not being completed.

Notice of Intent

- ▶ Due October 12, 2020 by 4:30 pm in LOGAN
- ▶ The NOI form includes a cover page requesting the title, investigator, amount requested, and other general information, and a narrative project summary that provides an overview of the project.
 - ▶ There are no restrictions on the length of the project summary, though it is recommended that the document not exceed one page.
- ▶ To create or sign-into your LOGAN account click [here](#).

ATLAS Proposal

- ▶ Submitted electronically, via LOGAN, by 4:30 p.m. CT on Monday, November 23, 2020
- ▶ All narrative sections of the proposal must be presented in a single PDF document with pages numbered, 1-inch margins at the top, bottom and on each side, and in type no smaller than 12 point.
- ▶ Narrative Sections
 - ▶ Narrative Account of Career (2 pages max)
 - ▶ Context for Project and Work Plan (3 pages max)
 - ▶ Project Goals and Evaluation (1 page max, *suggested*)
 - ▶ Impact on Students and/or Education (1 page max, *suggested*)
 - ▶ List of Production and/or Publications (no page limit, but concise)

Prospectus and Example of Work

- ▶ Applicant must submit a substantial example of the work in progress for which funding is sought, as well as a prospectus and/or chapter list describing the completed work as planned.
- ▶ Examples of work may include:
 - ▶ **Scholars, scientists, and creative writers:** Full chapter or other significant writing sample directly related to the work for which support is requested
 - ▶ **Visual artists:** Images of works completed/in progress that are relevant to the project
 - ▶ **Composers/musicians:** Full/partial score(s), written work and/or, if available, recordings relevant to the project
 - ▶ **Performance artists/filmmakers:** Audio and/or video files containing a representative sample of the work in progress and/or script excerpts

ATLAS Budget - Activities

- ▶ Monetary and Time Limitations
 - ▶ An eligible applicant may seek not more than \$50,000 over a one-year period.
- ▶ The academic-year salary request may not exceed 50% of the applicant's academic-year salary and fringe benefits.
- ▶ Summer salary support may be requested.
- ▶ Applicants may request funds for expenses including:
 - ▶ student assistants
 - ▶ publication costs
 - ▶ research travel
 - ▶ equipment
 - ▶ travel related to presentations of ATLAS-funded work
 - ▶ out-of-state consultants to travel to Louisiana to assist in project work

A letter from appropriate institutional authorities detailing and pledging time to be provided as faculty release or leave with pay must accompany the proposal.

ATLAS Budget - Administrative

- ▶ The submitting institution is required to match on a 1:1 basis any request for salary support from the ATLAS subprogram.
 - ▶ The Principal Investigator(s) may request partial salary support at an annual amount not to exceed one-half ($\frac{1}{2}$) of the academic-year salary plus one-half ($\frac{1}{2}$) of summer salary.
- ▶ Office of Research will not cost share GA Tuition. the routing form should include a source for Ga tuition that is not another grant. Some allowable funding sources may include:
 - ▶ Department tuition waiver
 - ▶ Department investment of F&A account
 - ▶ PI Enhancement account
 - ▶ College investment of F&A account
 - ▶ Endowment
 - ▶ Gift
- ▶ No F&A (indirect cost) allowed

Disallowed Budget Items

- ▶ Purchase of office furniture
- ▶ Routine office equipment (e.g., standard desktop computers or printers)
- ▶ Construction of facilities
- ▶ Maintenance of equipment, whether existing or purchased through the Support Fund
- ▶ Routine renovation, expansion in size, or upgrading of facilities
- ▶ Payment of faculty from the submitting institution to train other faculty at the same institution, or faculty at other institutions
- ▶ Honoraria for faculty and staff at Louisiana institutions, whether they are involved in or external to the proposal
- ▶ Activities or costs related to advertisement and promotion of the completed work
- ▶ Coauthors or collaborating researchers/creative partners who are not employed at Louisiana institutions may not receive salary support, honoraria, or consulting fees

Budget Narrative

- ▶ A narrative justification must be uploaded which fully explains in terms of project needs and goals every item for which the expenditure of Support Fund money is proposed.
- ▶ An explanation of each item of institutional cost sharing and/or matching support should also be included.
- ▶ If funds for graduate or undergraduate student support are requested, the students' roles in accomplishing objectives of the subprogram must be identified, and the budget must clearly show the amount of time they will be involved and the rate of pay

Additional Documents

- ▶ Letter of Commitment from Chair, Dean, or appropriate supervisor, if requesting time release/salary support
 - ▶ Letter of Commitment template can be found [here](#).
- ▶ No other appendices may be submitted with the proposal.

BoR and UNO Deadlines

Proposal Item	Due Date
Mandatory Notice of Intent finalized in LOGAN by PI and signed by Office of Research before 4:30 pm CT	October 12, 2020
Questions on RFP to BoR	October 15, 2020
Grant Writing Services Request Form to Office of Research	October 24, 2020
Routing Form to Office of Research	October 24, 2020
Proposal finalized in LOGAN by PI and signed by Office of Research before 4:30 pm CT	November 23, 2020

Additional Resources

▶ Contacts

- ▶ Budget: Kendy Martinez, Kbmarti1@uno.edu, 280-6837
- ▶ Grant Writer: Bekah Cossaboom, rmcossab@uno.edu, 280-4752
- ▶ BoR Program Officer: Carrie Robison, carrie.robison@laregents.edu, 225-219-7169

▶ Examples of funded proposals

- ▶ Ask Bekah
- ▶ Or request them from the [Board of Regents](#)

▶ [UNO Information on Board of Regents Support Fund](#)

▶ [Board of Regents Webinar on 2020-2021 Programs](#)

▶ [Board of Regents Website](#)

▶ [UNO Budget Development](#)

▶ [UNO Proposal Development](#)



[Access
the RFP
here!](#)

Questions?

Thanks for coming!

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