



### Industrial Ties Research Subprogram (ITRS)

**Program Objective:** The specific objective of the ITRS is to fund research proposals with significant near-term potential for development and diversification of Louisiana's economic base. Accordingly, all proposals submitted in this subprogram must show evidence of involvement of the private sector. To be funded, proposals must provide evidence that the project will: (1) involve significant private sector or federal funding or, at a minimum, develop a plan to greatly increase the likelihood of receiving federal or private-sector funding in the near future; or (2) result potentially in the enhancement or establishment of a Louisiana business or industry which will attract significant revenues to the State. In the case of proposals in non-science and non-engineering areas (e.g., tourism), private-sector involvement is not necessarily a requirement, if the applicant can justify the reason.

#### Project Parameters:

- For projects lasting up to three years (start date June 1, 2023)
- Maximum request is \$350,000; first year request may not exceed \$150,000 and total requests for second and third year may not exceed \$100,000
  - The average first-year award in FY 2022 was \$80,057 with range of \$51,550 to \$132,281
- Must have an “up front” matching commitment from the private/federal sector for at least the first year, not to be received prior to June 1, 2023

#### Eligibility:

- Only tenured, tenure-track, or research professors employed on a full-time basis by an eligible Louisiana institution of higher education may act as principal or co-principal investigators.
- PIs and Co-PIs can serve on a maximum of 2 ITRS proposals, 2 P-o-C/P proposals, or a combination of 2 projects at any one time.
- All disciplines/focus areas are eligible; however, preference will be given to the following target areas:
  - Advanced Materials & Manufacturing
  - Life Sciences & Bioengineering
  - Digital Media & Enterprise Software
  - Coastal & Water Management
  - Clean Technology & Energy

#### ITRS Funding Guidelines:

- PI salary & payroll benefits (25% academic year + 2 summer months)
- Student and support personnel
- Travel
- Supplies
- Publication costs
- Equipment (must include at least 25% cash match)
- Other expenses
- 25% F&A rate calculated only on salaries, wages, and payroll benefits

#### Cost Share:

- Must have an “up front” matching commitment from the private/federal sector for at least the first year, not to be received prior to June 1, 2023
- If requesting funds for equipment, proposal must include at least 25% in cash match for the equipment
- Unrecovered F&A may be included as cost share

#### Office of Research Budgetary Guidelines:

PIs must use the Excel budget spreadsheet provided on the [Office of Research's website](#). These spreadsheets contain additional budget information and will automatically calculate the correct payroll benefits, F&A costs, and the composite budget page.

## SUBMIT EARLY!

The Office of Research must review and submit ***all proposals for the University*** by the listed deadline.

Proposals will be processed in the order they are received.  
Proposals received on the day of the deadline may not be submitted at all.

### Relevant Deadlines:

Thursday, September 8

[UNO Grant Services Request form](#) due by 4:30pm in SharePoint

Monday, September 12

BoR Notice of Intent due by 4:30pm in LOGAN

Monday, October 3

[UNO Proposal Routing Form](#) due by 4:30pm in SharePoint

Monday, October 17

BoR Questions Final Date by 4:30pm via email or phone

Monday, October 31

BoR Proposal due by 4:30pm in LOGAN

For more information, you can access the ITRS RFP [here](#).

With any questions, contact Kendy Martinez ([kbmarti1@uno.edu](mailto:kbmarti1@uno.edu)), John Bishop ([jbbishop@uno.edu](mailto:jbbishop@uno.edu)), and/or Julie Landry ([jelandr1@uno.edu](mailto:jelandr1@uno.edu)).

## ITRS Checklist

### 1. Confirm Eligibility

- Tenured, tenure-track, or research professors employed on a full-time basis
- Project is research based; budget is under \$350,000 and can be completed in three years
- Confirmed private sector partner

### 2. Administrative

- LOGAN account created
- [Grant Services Request form](#) submitted by Thursday, September 8, 2022
- [Proposal Routing form](#) submitted by Monday, October 3, 2022
  - [Budget Template filled out](#)
  - Budget Justification explains budget

### 3. Notice of Intent (completed in LOGAN)

- Cover Page – title of project, investigator name, amount requested
- Project Summary (1 page max)
- Submitted electronically via LOGAN by 4:30 pm on Monday, September 12, 2022

### 4. Final Proposal Submission (completed in LOGAN)

- Single Proposal Narrative PDF (15 pages max) with numbered pages and 1-inch margins includes:
  - “Rationale of the Project” section
  - “Research Plan” section
  - “Involvement & Qualifications of Investigators, Other Faculty, & Students” section
  - “Institutional Capabilities & Commitment” section
  - “Bibliography” (not included in page limit, 2 pages max)
- Single Appendix PDF (15 pages max) includes, if applicable:
  - Attachments/Supplemental Information
  - Letters of Support
- Uploaded or entered into LOGAN:
  - Cover Page form
  - Project Summary (250 words max)
  - Goals & Objectives PDF (1 page max)
  - Proposal Narrative PDF
  - Budget form
  - Budget Narrative/Justification PDF
  - Current & Pending Support form

History of Support form (for last five years)

Biographical Sketch form (2 pages max)

Appendix PDF (if applicable)

Submitted electronically via LOGAN by 4:30 PM on Monday, October 31, 2022