Fall 2020 Master's Thesis Checklist

Requirement	Description	Deadlines
Candidate Plan of Study	Initiated by student. Graduate coordinator, major professor, and Graduate School review.	**May 15th, 2020**
Enrolled	Students must be enrolled in their graduation term. Students who have satisfied course requirements should check with their programs for course options.	**August 7th, 2020**
Application for Graduation	File the Application for Graduation in WebStar – no signatures required. $150 diploma fee assessed. ***Applications for Graduation cannot be rolled over from a prior term***. Deferral of graduation requires a subsequent Application for Graduation in WebStar for the new term and new fee payment.	**October 1st, 2020**
Format Workshop	Offered by the Graduate School for in-person instruction about the thesis formatting requirements.	**October 21st, 2020**
Thesis defense	All thesis manuscripts must be defended publicly and approved by a committee of at least 3 graduate faculty.	**November 5th, 2020**
Format Check	Manuscripts must be uploaded to the University Thesis and Dissertation Collection in ScholarWorks for a format check and then again as final approved versions.	**November 12th, 2020**
Final Version	The version of the manuscript that has been approved by your committee and meets University format requirements. Uploaded to ScholarWorks.	**November 20th, 2020**
Approval Form	The Thesis Approval Form is electronic and is available on the Graduate School website. The form must be initiated by the student at the conclusion of the defense. It then routes to the Graduate School and, subsequently, to each committee member.	**November 20th, 2020**
Commencement	Ceremonial graduation at Lakefront Arena. Coordinated by the Office of the Registrar.	**December 11th, 2020**
Degree Conferral Date	Completion of official degree certification and diplomas issued by the Office of the Registrar.	**December 18th, 2020**