

# Greek Council Constitution & Bylaws

## 1. Preamble

- a. We, the member organizations of the Greek Council of the University of New Orleans, in order to develop a greater understanding among the Greek-letter Organizations, to seek solutions to our common problems, to assist each other and the University in attaining their educational and cultural goals, do hereby constitute an organization subject to the following provisions.

## 2. Name

- a. The name of this organization shall be the Greek Council at the University of New Orleans

## 3. Purpose

- a. To discuss, adopt, and carry out procedures necessary for the general welfare of the overall Greek system. To instill the principles of brotherhood and sisterhood among the membership of the Greek Council. To have the power to assist member organizations with social or political activities within the campus setting.
- b. To work in equal cooperation with the organizations of the National Interfraternity Council, National Pan-Hellenic Council, and the Collegiate Panhellenic Council.
- c. To serve as a vehicle of communication and public relations among member organizations, the University and surrounding community.
- d. To serve as a judicial system for issues between member councils, or that affect Greek Life as a whole.
- e. To run all Greek-wide events including, but not limited to Greek Week, Late Night with the Greeks, and Greek 101.

## 4. Membership

- a. Membership in the Greek Council consists of the organizations represented on three campus councils, IFC, NPHC, and CPC.
- b. Delegates will be made up of one representative from the Interfraternity Council, National Pan-Hellenic Council, and the Collegiate Panhellenic Council.
  - i. The NPHC Delegate can also be the NPHC representative on Greek Council

## 5. Meetings

- a. Robert's Rules of Order
  - i. The most recent edition of Robert's Rules of Order will govern the procedures of meetings, unless otherwise specified in the Constitution or Bylaws.

1. As dictated in Robert's Rules of Order, the suspension of these rules may be done by a majority vote during any meeting. In this case the majority vote is by the delegates.

b. Agenda

- i. Call to Order
- ii. Roll Call
- iii. Approval of Minutes
- iv. Officer Reports
  1. President
  2. VP of Programming
  3. VP of Greek Week
  4. VP of University Affairs
  5. VP of Academic Affairs
  6. VP of Marketing
  7. Secretary
- v. Advisor's Report
- vi. Guest Speakers
- vii. Old Business
- viii. New Business
- ix. Nominations and Appointments
- x. Open Forum
- xi. Announcements
  1. IFC
  2. PHC
  3. NPHC
  4. Other General Announcement
- xii. Adjournment

c. Proxies

- i. Just a thought that maybe we should know if delegate will be different than the usual if the delegate cannot make it to the meeting. (have councils choose a delegate and then choose an alternate delegate and have a notification to the president and secretary at least 24 hours before if otherwise)

d. Procedures

- i. Regular meetings of the Greek Council shall be held ~~bi-weekly~~ every other Tuesday at 5:30pm during each semester.
  1. ~~The time of these meetings will be determined at least two weeks before the start of each semester by the Executive Council and Delegates.~~

2. The delegate for each council will be required to attend these bi-weekly meetings unless otherwise directed by the Executive Council.
3. Special meetings may be called by the Greek Council President or Greek Advisor.
  - a. These meetings must be announced at least 48 hours in advance.

e. Voting

- i. A quorum shall consist of all three delegates, and any less will be unacceptable and will be considered counting out a council of a Greek-wide vote.
- ii. Each delegate will have one vote and only delegates will vote on issues brought before the council.
- iii. Voting of any amendment or any other issue will automatically be tabled until the next meeting in order to give councils time to gather thoughts.
  1. If a serious issue comes before the council and a quick vote is necessary, this by-law allows for a motion to “suspend the procedure of automatically tabling any vote” without having to suspend all of the procedures of the Constitution and Bylaws.

6. Officer Duties

a. President

- i. To preside over and keep order at all meetings of the Greek Council.
- ii. To interpret and enforce the Constitution, By-laws, and other rules and regulations of the Greek Council.
- iii. To announce special meetings when necessary.
- iv. To preside over any judicial hearings held by the Greek Council.
- v. To meet with each officer when necessary to be sure that they are carrying out their respective duties for the betterment of Greek Council.

b. VP of Programming

- i. To assist the president in all Greek business handled under the Greek Council.
- ii. Responsible for the organization of Greek Leadership Retreat and all other programmed events.

c. VP of Greek Week

- i. To preside over the planning and execution of Greek Week.
- ii. Select a charity to donate all profits from Greek Week.

- iii. To establish a Greek Week Committee with each council represented to plan and execute the events.
  - d. VP of University Affairs
    - i. To create academic initiatives for the entire Greek system to improve overall GPA and study skills.
    - ii. To facilitate and improve upon the Greek study hall competition each semester.
  - e. VP of Marketing
    - i. To assist the Greek Council in promotion the organization and organizations under the council.
    - ii. Manage the Greek Life Page, Greek Council email, facebook, twitter and instagram.
  - f. Secretary/Treasurer
    - i. Refer to Student Government Association Bylaws.
    - ii. Take minutes at meetings.
    - iii. To head budgetary work and keep track of council's spendings
- 7. Meeting Absences
  - a. An officer/delegate will receive an infraction for having an unexcused absent for a meeting.
    - i. On the first infraction, the officer will receive a written warning by the president.
    - ii. On the second infraction, the officer will receive a fine of \$10
    - iii. On the third infraction, the officer will be removed from their position.
- 8. Officer Elections and Delegate Elections
  - a. Officer Elections will occur at least one month before the end of the spring semester.
    - i. Applications are sent out 2 weeks before elections.
      - 1. Election procedure shall consist of an application process carried out by the Greek Advisor, Greek Graduate Assistant (if applicable), and current Greek Council President.
    - ii. One member of each council must be represented in the executive board.
  - b. Delegate Elections will occur at least one week before the end of each semester.
    - i. At this time the Greek Council President should be notified of the delegates for the new semester.
    - ii. Election procedure shall consist of a member of each council (IFC, CPC & NPHC) choosing their representative based on their respective voting procedures.

## 9. Judicial Process

- a. Ideas will be centered around handling Greek-wide issues or issues that clearly go beyond councils.
- b. Also appeals from councils could be heard.

## 10. Financials

### a. Dues

- i. Dues will be charged to each councils at a rate of \$5 per person each semester.
- ii. Dues are due the week after midterms each semester and must be paid before Friday.
- iii. For each day it's late, the council will be charged a \$20 late fee.

### b. Budget

- i. Each executive member will be responsible for presenting a budget on the first meeting for each semester.
- ii. The proposed budget must be approved by the executive board first, then voted on by the delegates.

## 11. Amendments

- a. Any member of the Greek Council may sponsor an amendment. The amendment must be approved by a majority vote of the delegates.
- b. Impeachment
  - i. Impeachment of any officer can be brought up by any delegate, officer, or Greek Advisor.
  - ii. As everything else this follows normal voting procedure and will be automatically tabled till the next meeting so that delegates have time to bring back the issue to member councils.