



CHANGE A COURSE FORM

The Change A Course Form should be used for amending an existing course in the catalog. Separate proposals must be submitted to create 4XXX and 5XXX course proposals. Depending on the requested change, the Change Curriculum Form should be submitted simultaneously to indicate how the change to the course will impact a respective degree program.

Department: Departmental Prefix:	College: Course Number:
Course Title:	
Semester/Year Requested: <input type="checkbox"/> Fall 20____ <input type="checkbox"/> Spring 20____ <input type="checkbox"/> Summer 20____ <input type="checkbox"/> <u>Course Title</u> From: To: <input type="checkbox"/> <u>Prerequisite/Description</u> <input type="checkbox"/> <u>Other :</u> Grading Basis: Repeat for Credit Rules: Department Consent:	

List all courses and curricula affected by this request. Submit request for other changes **concurrently** with this request.

Other departments or units affected by this action. Supply additional information, if needed, on a separate sheet.

		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Department or unit
Chair or unit head signature (plus date)
Support
Not Support

Signatures constitute approval. Signatures by the department chair and courses and curricula committee chairs certify that the proposal was discussed and approved by a majority of the voting members of the department and/or committee.

Department Chair	Date	University Courses and Curricula Chair	Date
College Courses and Curricula Chair	Date	Provost/Academic Affairs	Date
College Dean	Date		

Submit one signed copy to the Registrar's Office and one electronic copy to uccc@uno.edu.

Effective Fall 2019



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Present	Proposed

Justification for Changes