

Setting up Email on a Windows Mobile 6.5

1. Select **Start**, then **Programs**.
2. Select **ActiveSync**.



3. On the subsequent screen, in the second paragraph about Exchange server, select the link **setup your device to sync with it**.



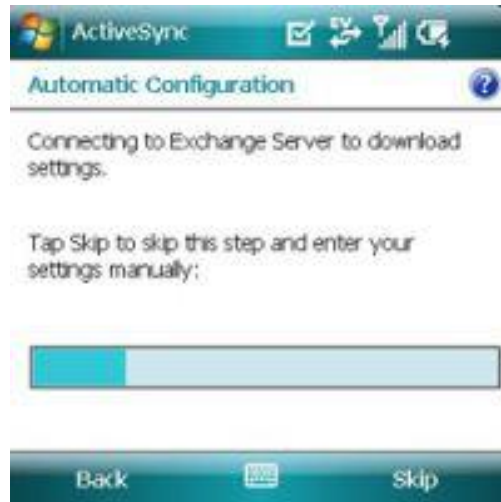
4. On the Enter Email Address screen, under E-Mail Address, enter **username@uno.edu**.
5. Check **Attempt to detect Exchange Server Settings Automatically**.
6. Select **Next**.



7. On the User Information screen, enter:
 - a. User name: username@uno.edu
 - b. Password: your LAN password
 - c. Domain: leave blank
8. Check **Save password**.
9. Select **Next**. ActiveSync attempts to connect to the Exchange server; this may take a few seconds to a minute.

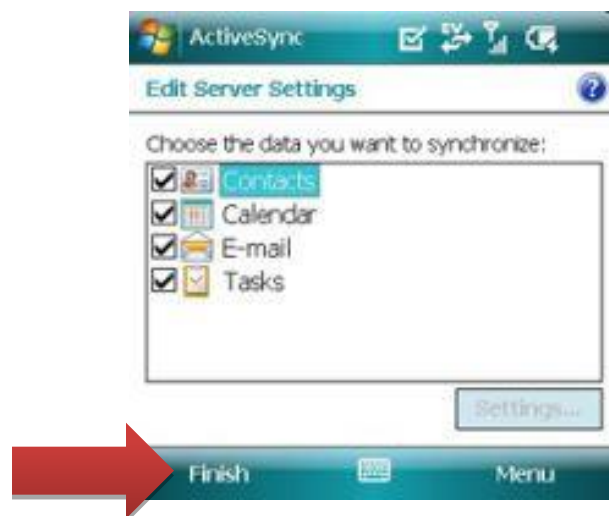


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10. On the Edit Server Settings screen, Contacts, Calendar, E-Mail, and Tasks are checked by default. Uncheck any you do not wish to synchronize.

11. Select **Finish**.



12. An ActiveSync warning appears:



Exchange Server must enforce security policies on your device to continue synchronizing. Do you want to continue?

13. Select **OK**. Synchronization will begin.

Congratulations! You have setup your Student Email on your Windows Mobile.

If you encounter any trouble, feel free to contact the Help Desk at (504) 280-4357 or by email at helpdesk@uno.edu. You may also stop by the Help Desk, located in the UCC Room 101.