WHEREAS, Into the Halls is a program that began in Fall 2013 to provide faculty/staff and student leaders an opportunity for face time with students in Pontchartrain Hall;

WHEREAS, Into the Halls is a chance for students to provide feedback regarding the University;

WHEREAS, the program is an opportunity for Student Government and university faculty and staff to obtain feedback related to retention;

WHEREAS, this event will take place from 5:30PM to 7:00PM on Wednesday, September 24, 2014;

NOW THEREFORE I, DAVID TEAGLE, president of the University of New Orleans Student Government, by virtue of the authority vested by the Constitution and laws of the Student Government of the University of New Orleans, do hereby order and direct as follows:

SECTION 1: the amount of $241.94 shall be allocated to Aramark to provide refreshments for Into the Halls.

IN WITNESS WHEREOF, I have set my hand officially on this Executive Order at the University of New Orleans, in the City of New Orleans, Louisiana, on this 22nd day of September, 2014.

[Signature]

David Teagle
Student Government President
University of New Orleans
### Order Name: Into the Halls-Fall 2014

**Catering at the University of New Orleans**  
2000 Lakeshore Dr.  
University Center, Suite 114  
New Orleans, LA 70148  
(504) 280-6079

**INVOICE #2823**  
**Ordered On:** 9/22/2014  
**Confirmed**  
**Date:** 9/24/2014

**Customer Information**
- **First Name:** LeeAnne  
- **Last Name:** Sipe  
- **Address:** 2000 Lakeshore Drive  
- **City:** New Orleans  
- **State:** LA - Louisiana  
- **Zip Code:** 70148  
- **Department / Company:** SIL  
- **Name:**  
- **Email:** Isipe@uno.edu  
- **Phone:** 5042806349

**Delivery / Pickup Information**
- **Method:** On Campus Delivery  
- **Contact:** LeeAnne Sipe  
- **Phone:** 5042806349  
- **Building:** Pontchartrain Hall  
- **Floor:** PH-Norich Lobby  
- **Room #:**  
- **Name:** PH-Norich Lobby  
- **Serviceware Type:** Premium Disposable

**Event Information**
- **Guest Count:** 80  
- **Pick-up / Delivery Date:** Wednesday, 9/24/2014  
- **Food Delivery Time:** 5:15 PM  
- **Event Start Time:** 5:30 PM  
- **Event End Time:** 7:00 PM  
- **Food Clean-up Time:** 7:15 PM

**Payment Information**
- **Payment Type:** University Speed Key  
- **Account Number:** SG000

**FOOD**

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Qty</th>
<th>Price</th>
<th>Ext.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assorted Cookies-20 dozen</td>
<td>20</td>
<td>$9.29</td>
<td>$185.80</td>
</tr>
</tbody>
</table>

**BEVERAGES**

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Qty</th>
<th>Price</th>
<th>Ext.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lemonade - 2 gallons</td>
<td>2</td>
<td>$9.89</td>
<td>$19.78</td>
</tr>
<tr>
<td>Iced Water - 2 gallons</td>
<td>2</td>
<td>$2.40</td>
<td>$4.80</td>
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**Order Totals**

https://uno.catertrax.com/shopprintinvoice.asp?oidToken=8ikgH%2BLtULxqwnk6GfA%3D%3D&oid=2823&intCustomerId=%22v
* The administrative charge is not intended to be a tip, gratuity, or service charge for the benefit of employees.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Sub Total</td>
<td>$210.38</td>
</tr>
<tr>
<td>Delivery Fee</td>
<td>$31.56</td>
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<tr>
<td>Order Total</td>
<td>$241.94</td>
</tr>
<tr>
<td>Balance Due</td>
<td>$241.94</td>
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</tbody>
</table>

Special Instructions