October 19, 2017
UC 208, 10:00AM

I. Call to Order
10:05 am Meeting was called to order by Vice President Rajni Soharu

II. Approval of Minutes
Minutes available on website: Once quorum met, motion to approve minutes was made, seconded and approved by all.

III. Executive Committee Reports
a. President, LeeAnne Sipe—no report.

b. Vice-President, Rajni Soharu- each committee will report today.

c. Treasurer, Taryn Chevis
   All account information as of October 18, 2017
   i. Credit Union Account: $5.42
   ii. Foundation-Activity/Spending: $3009.87
   iii. Foundation-Endowment Account: $10,718.99
   iv. General Fund- $2750.00

d. Corresponding Secretary, Karen Paisant
   i. Upcoming speakers will be posted to the Staff Council website.
   ii. President Nicklow will be here in November and will give updates in a more informal setting than at the State of the University address.
   iii. Any questions need to be submitted to the Staff Council comments and concerns email. (Rajni added that comments and suggestions should be submitted at minimum one week in advance of the meeting.)
   iv. Nina Stewart from Counseling Services will be here in December to help with stress and coping with the Holidays.

e. Recording Secretary, Reagan Laiche
   i. No report

IV. Committee Reports:

a. Membership/Elections Committee: no report at this time.
b. **By-Laws Committee:** no report

c. **Staff Concerns Committee:** Presented by David Lambour due to the Chair’s absence (David Richardson). See attached document.

d. **Events Committee:** Wednesday of Spring Break: Staff Appreciation Spring Social hosted by Staff Council. Holiday Door Decorating Contest returns (details at November’s meeting).

e. **Awards Committee:** Have not met yet.

f. **Professional Development Committee (ad hoc)** Chair is out of town. They have identified different opportunities on campus and there will be a calendar of the dates for each opportunity.

V. **New Business**

i. Karen Paisant: We would like to launch a fundraiser with t-shirts. Details at the November meeting.

ii. Coach Slessinger from Men’s Basketball. We’ve won our first conference title in 20 years! Hats off to the staff for making my job easier. It helps to recruit new students. Here to invite you to the exhibition game on October 25. Letting you know that Junior Privateers is on again. Summer camps will be available. Road trips: Working with the Alumni office to have events in Houston and New York. Also, Sless wants to share the trophy with campus. If you’d like to host and display the trophy for a week or a few days in your office, email him.

iii. Megan from Athletics: Players have expressed that it makes a difference when playing when there are faces in the crowd. There are payroll deduction forms being passed around. The balance will need to be paid in full by March 2018. There is a typo on the form: It is $126.00 for new season ticket holders. December 11 at 11 am, during the women’s basketball game—Staff appreciation. Men’s basketball is up and running. Championship rings will be given this weekend. If you buy tickets and can’t make the game, please donate your tickets back to Athletics, they will be given to community partners like Special Olympics, Boy Scouts, etc.

iv. Jody from Rec. Center: Faculty and Staff volleyball will be returning! Teams can be set up by colleges/departments and the games will be early: 4:45 pm.

v. UNO Bound Signs: Faculty and Staff may now pick up their yard signs in Marketing.

VI. **Old Business—None offered**
VII.  

Guest Speaker: Donna Roark, Human Resources-Benefits. See attached for information provided at the meeting. November 15 is the last day of open enrollment.

VIII.  

Next Meeting - 11/16/17 in UC 208 at 10:00 am. Dr. John Nicklow, President will be our guest speaker.

IX.  

Adjournment at 11:09 am.
<table>
<thead>
<tr>
<th>LAST</th>
<th>FIRST</th>
<th>Members FY 17</th>
</tr>
</thead>
<tbody>
<tr>
<td>Athey</td>
<td>Amanda</td>
<td></td>
</tr>
<tr>
<td>Berry</td>
<td>Sarah</td>
<td></td>
</tr>
<tr>
<td>Calamari</td>
<td>Susan</td>
<td></td>
</tr>
<tr>
<td>Chevis</td>
<td>Taryn</td>
<td></td>
</tr>
<tr>
<td>Foster</td>
<td>Alicia</td>
<td></td>
</tr>
<tr>
<td>Gibbs</td>
<td>Shelita</td>
<td></td>
</tr>
<tr>
<td>Laiche</td>
<td>Reagan</td>
<td></td>
</tr>
<tr>
<td>Lambour</td>
<td>Davis</td>
<td></td>
</tr>
<tr>
<td>Lunn</td>
<td>Carol</td>
<td></td>
</tr>
<tr>
<td>McDonald</td>
<td>Brian</td>
<td></td>
</tr>
<tr>
<td>Mitton</td>
<td>Carol</td>
<td></td>
</tr>
<tr>
<td>Mukherjee</td>
<td>Norma</td>
<td></td>
</tr>
<tr>
<td>Paige</td>
<td>LaJana</td>
<td></td>
</tr>
<tr>
<td>Pasant</td>
<td>Karen</td>
<td></td>
</tr>
<tr>
<td>Richardson</td>
<td>David</td>
<td></td>
</tr>
<tr>
<td>Sipe</td>
<td>LeeAnne</td>
<td></td>
</tr>
<tr>
<td>Soharu</td>
<td>Rajni</td>
<td></td>
</tr>
</tbody>
</table>
Dave - Here is another one.

Suggestion/Concern:

1. I have several questions regarding the emergency alert system. An alarm went off in the UC on 10/6/17 around noon and told everyone to exit the building. No text messages or emails were sent, no UNOPD were there, and we never got an all clear or found out what it’s for. Is that the same alarm we would hear in a tornado?

2. Also, what is the code we should use with UNOPD over the phone in the event that we have an unsafe situation since they now have an officer with the last name Green? Thanks!

✓ 1. The Privateer Alert system is different from a building fire alarm system.

- A building fire alarm will NOT send out text or email messages; it will only sound the fire alarm bells in the building and some systems will give a message to exit the building. The fire alarm will not give an all clear message. That message would come from either a building administrator or the UNOPD. Once the location of the fire or smoke is detected, the UNOPD officers would respond to the specific location of the fire or smoke. If the situation is under control, or it is a false alarm, and the New Orleans Fire Department is not needed, the alarm is turned off and people are allowed back into the building. Usually a building administrator would tell the people it is OK to re-enter the building.

- The Privateer Alert system is the emergency communication system that sounds the 2 sirens on the campus if the threat is one of the following: a shooter on campus, a tornado endangering the university or a chemical cloud covering the university area. This system also sends out text messages to registered users and emails to all the .uno.edu email addresses. It now sends a message to each university computer that is turned “on” and the user is logged on to the university system, a message will pop up on your screen. This system will also send out the message through the universities Twitter and Facebook feeds. This system is activated by the UNOPD and it sends a message at the beginning of the emergency, sends updates throughout the emergency, and sends an “all clear” when the emergency is over.
2 - According to the UNOPD Officer that I spoke to the code referred to in the last part of the question, has NOT changed, it is still Mr. Green.

From: Rajni Ekta Soharu
Sent: Wednesday, October 11, 2017 10:06 AM
To: David A Richardson <DARichardson@uno.edu>
Subject: Fw: Suggestion Form

Another one.

Rajni Ekta Soharu
rsoharu@uno.edu
Registrar
Office of Registrar
University of New Orleans
Room 112 Administration Bldg.
New Orleans, LA 70148
504.280.5990
504.280.6217 fax

"Be the change, you want to see in the world" Mahatma Gandhi

This message is intended only for the use of the addressee(s) and may contain information that is PRIVILEGED, CONFIDENTIAL, and/or EXEMPT FROM DISCLOSURE under applicable law. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or use of the information contained herein is STRICTLY PROHIBITED. If you received this communication in error, please destroy all copies of the message, whether in electronic or hard copy format, as well as attachments and immediately contact the sender by replying to this email. Thank you!

From: UNO Staff Council
Sent: Wednesday, October 11, 2017 9:33 AM
To: Rajni Ekta Soharu
Cc: LeeAnne Sipe
Subject: FW: Suggestion Form
1. I keep hearing rumors that the management company that runs Privateer Place will soon manage Pontchartrain Halls and Lafitte Village. I won't feel comfortable this set up. Is there anyway to confirm this?
   a. But the short answer to the question is that no, this is not likely to happen. – Gregg Lassen

2. What's the deal with the empty snack machines? I understand that we may have switched to new machines and/or a new vendor, but you still need to fill them. #hangry
   a. We did change vendors – now it is Ace Vending. Contract was up so it had to go out to bid and they won the bid. I know there was a bit of a lag when the old company took their machines out and the Ace put in their machines, but thought they were filled and working. Please let me know what building the machine is/was empty and I will call Ace and get them to fill it. – Catherine Beckman

3. some non civil service employees have not received raises since Karina. Will the university ever get to the point of giving raises again?
   a. I'll be happy to discuss at the November meeting. – John Nicklow

4. can't Sodexo clean up the campus and the buildings? Why is there so much trash around campus? With all the trash by the doors, people walking into the buildings track it inside. It would be smart to clear the trash away from the entrance doors to maintain the inside clean. Why are there so many lights out in the buildings? Why are the buildings not ALL unlocked by 7:45 for the 8am classes?
   a. Hopefully the new arrangement with Sodexo will help in keeping the buildings clean. Facility Services is in the process of replacing existing florescent lights with LED lighting in several buildings. In the meantime, lights that are out should be replaced. Facility Services should be notified if lights are not replaced in a timely manner. Sometimes, contravening events take priority from opening doors and prevent buildings from being opened on time. Facility Services will open doors asap once notified. – Warren Davis

5. I understand that everyone in HR just received a 7% raise, under the guise that they are doing more than their job description. These days, aren't we ALL doing more than our original job description? How does one office on campus get an across the board raise but the rest of us sit stagnant with our "old" salaries? This does not seem fair to the majority and should be addressed in a monthly meeting.
   a. Only classified employees have received a pay increase. Notices for these are put on the HR notice board. None of the non-classified employees have received a pay increase. - HR

6. The light at the corner of Waldo/Founders Road and Leon C. Simon as you exit campus is extraordinarily long, especially if you are the sole car at the light. Folks often resort to
running the red light due to the long wait. Can something can be done about this? I'm scared that someone will run that light and cause an accident.

a. *This is a City Issue. You can say the Safety Office has reported the complaint to the city public works department.* – David Richardson
OGB is offering a new benefit to eligible members and their adult family members enrolled in an Office of Group Benefits Blue Cross Group plan.

It’s a health program called Omada that combines the latest technology with personal support to nudge you towards healthier habits and weight loss. If you’re eligible, we’re making it available to you at no cost.

Did you know that about 63% of U.S. adults are at risk for diabetes or cardiovascular disease?

We’ve reached a point where people are now more likely to die from something that’s largely preventable, particularly obesity-related diabetes, than from an infectious disease.

That’s scary. We can’t let that happen to our members, so we’re doing something about it.

What is Omada?
Omada is an interactive online program that helps build new healthy habits, step-by-step.

When you log in Omada, you’ll get:
- A professional health coach to keep you on track.
- A wireless scale to monitor your progress.
- Weekly online lessons to educate and inspire you.
- A peer group of participants to support you throughout the core 16-week program.

There’s a really innovative approach that combines science with personal support.

Results:
If you try Omada for six months without success, we urge you to try Omada.
The average participant:
- Lost over 10 pounds at the end of 16 weeks.
- Helped reduce their risk for chronic diseases like type 2 diabetes and heart disease.

For more information about Omada, please visit omadahealth.com/OGB.

---

Save $120 Annually on Your Health Insurance Premium!

If you’re enrolled in a Blue Cross and Blue Shield of Louisiana health plan through OGB, you can save $120 annually (that’s $10/month) by participating in the Live Better Louisiana wellness program. The premium credit will take effect January 1, 2019.

2018 Live Better LA Clinics at UNO:
October 27 (Friday)
When: University Center, Vermeilion #206
Where: 9AM–3PM
November 15 (Monday)
When: University Center, Barataria #204
Where: 9AM–3PM

If you participated in 2017 (for 2018 credit), you must still participate in 2018 for 2019 credit.

Step 1: Please take 60 seconds right now to sign up at www.timeoffirm.com/unobenefits

Step 2: Schedule a Wellness Checkup with your physician.

If you need to participate in the 2018 Wellness Credit and can’t make it to the UNO Campus Clinic, there is another way to get the 2019 discount:

**Catapult Primary provider form**

**Sign up today! Please be sure to RSVP as soon as you can. Register at www.timeoffirm.com/unobenefits or call 800.734.3743.**

---

Quitter’s Circle
Smoking Cessation

- In a recent survey sponsored by Pfizer and the American Lung Association, which included over 100 adults and groups attempting to quit smoking, reported巨大 support from others, including family, friends, significant others, and coworkers is very important when trying to quit.
- Only 1 in 5 people who attempt to quit succeed at first.
- Healthcare providers can help you design an action plan. Medications and counseling from healthcare providers can double the number of times of quitting successfully.

**Tobacco Cessation Pilot Program for State Employees**

State employees who are ready to quit smoking or using tobacco are encouraged to enroll in the tobacco cessation program through the Louisiana Tobacco Quitline (1-866-QUIT-LA). The quitline can provide quit coaching programs to each caller to develop a free personalized quit plan. Program participants receive up to five free telephone coaching sessions and other resources. Click here for more information.

---

Smoking Cessation Trust

If you are a Louisiana resident who developed a smoking habit before September 1, 1988, and would like to stop, you may be eligible to receive cessation medications, individual or group cessation counseling, telephone quitline support and/or intensive cessation support services at no cost. Getting that support can greatly increase your chances of quitting. Click here to learn more about the Smoking Cessation Trust and how to apply.
The Employee Benefits Bulletin

The HR Benefits Fair is
OCTOBER 24th
Come meet UNO’s vendors and get info on our information.
Explore your current benefits and learn about benefits you may
need.
When: Tuesday, October 24th at 8:30am-2:30pm
Location: Busch Commons 2nd Floor of the University Center.

In This Issue:
- OGB Regional Meetings: Page 2
- UNO Announcements is OGB: Page 3
- Info from OGB: Page 4
- Retirement News: Page 5

UNO Announcements

The HRM Benefits Office is pleased to present our Employee Benefits Survey.

Take our Benefits Survey regarding your supplemental insurance. This survey will help us gather feedback regarding Dental Vision and Hartford Insurances (Life, Accident, Early Termination and Long Term Disability) offered through the university.

The survey will be available from October 16-31, 2017.

You can complete the survey online or come to the Benefits Fair to complete the survey in person with a HUB international representative. In order to enter the drawing for a prize, you must complete the survey by October 31st and send a screenshot to chad.ferrarito@uno.uno.

Click this link, UNO Benefits Survey, to complete the survey online.

Info from OGB

New Life Insurance Premium Rates

Effective January 1, 2018, the premium rates for OGB’s life insurance plan will have a new structure. The new rates can be found on the OGB website under the Life Insurance tab or by clicking here.

If you are a non-union employee, annual enrollment is the only time you may apply for or change your life insurance. You must complete an application as well as an Employee Biographical form. Both can be found on the OGB website under the Benefits tab or by clicking here.

If you are a retiree, annual enrollment is your opportunity to make changes to your coverage options or drop your life insurance. Contact OGB if you wish to change your life insurance options or drop your coverage.

Annual enrollment runs October 1, 2017 – November 15, 2017.

If you have questions, please contact OGB customer service at 689-5735.

OFFICE OF GROUP BENEFITS
REGIONAL MEETINGS ON UNO CAMPUS

OGB will be mailing out the Annual Enrollment booklets with information on how to make changes to your health insurance for the 2018 plan year. However, if you wish to elect coverage for the first time, or add a dependent, please contact HRM Benefits at hrmbenefits@uno.uno.

For Active Employees & Retirees without Medicare

Where: UC Ballroom and floor
When: Tuesday, October 24th
Meetings at 9am and 2pm

For Retirees on Medicare

Where: UC Ballroom, and floor
When: Wednesday, October 25th
Meetings at 9am and 2pm

The Employee Benefits Office is here for you.

Email us at hrmbenefits@uno.uno

If you want to learn more about your benefits or the benefits available, you can visit our website and speak with a benefits representative.

Click here to visit the Benefits Website

Log In
Username: UNO
Password: Benefits

On the site, you will find updates on important benefits concerns and how the employees of UNO can best use them. You can also find documentation for the benefits manuals in English and Spanish.

Treat minor health conditions

- Sore throat
- Cough or cold
- Skin rash
- Allergies
- Headache
- Flu
- Cold

Cost?

- Your cost can vary, depending on your health plan and whether you meet certain deductibles.

Click here to learn more about how much you will pay.

Go to www.ubmyblue.com/BlueCare or get the BlueCare app for Android or iPhone.

Introducing BlueCare

The doctor will see you now, anytime.

Doctor visits online, on your time.

BlueCare is:

- 424-7 no appointment needed
- Open to personal and dependents (children, spouse, etc.) covered on your plan
- Faster than going to an ER or urgent care center
- Available on computer, tablet, smartphone or any device with Internet
- Secure and accessible on the go or at home

Treat minor health conditions

- Sore throat
- Cough or cold
- Skin rashes
- Allergies
- Headache
- Flu
- Cold

Cost?

- Your cost can vary, depending on your health plan and whether you meet certain deductibles.

Go to www.ubmyblue.com/BlueCare or get the BlueCare app for Android or iPhone.
Annual Enrollment for Plan Year 2018
Begins October 1 and ends November 15

Office of Group Benefits
REGIONAL MEETINGS
on UNO Campus

For Active Employees & Retirees without Medicare
Office: 405, Building 3F
Time: Tuesday, October 10th
Meetings at 9am and 2pm

For Retirees on Medicare
Office: 405, Building 3F
Time: Wednesday, October 11th
Meetings at 9am and 2pm

UNO Employee Benefits Fair
Tuesday, October 24th
8:30am - 2:00pm
Innsbruck Room, 2nd floor of the University Center
Food and drink provided
2018 Annual Enrollment

Annual enrollment is your opportunity to evaluate your healthcare needs and select the plan best suited to you and your eligible covered dependents. If you would like to remain in your current OGS health plan with the same covered dependents for the 2018 plan year, you do not need to do anything except to update your HSA or FSA contributions as applicable. Your current coverage will continue for the 2018 plan year. Remember, members enrolled in the Pelican HSA775 and/or FSA options will need to update their contributions for 2018.

Changes for 2018

1% Equivalent Plan Changes

In order to continue offering quality healthcare options to our members, a 1% equivalent plan change that will take effect January 1, 2018:

- Out-of-Pocket: Maximum increase of $1,000 on Magnolia Local Plus & Magnolia Open Access plans
- $50 emergency room copayment increase on Magnolia Local Plus plan
IMPORTANT FACTS

- Active employees wishing to change health plans with the same covered dependents as their 2017 plan should use the annual enrollment portal to make their 2018 OGB selections.
- This is a passive enrollment. Only members wishing to change plans or add/delete covered dependents need to complete the enrollment process either online or through human resources.

EXCEPT:

- Members enrolled in the HSA will need to update their contributions.
- Members enrolled in an FSA MUST elect or re-elect to participate for the 2018 plan year.

How to Enroll

Active employees may enroll or make changes through one of the following options:

<table>
<thead>
<tr>
<th>Health Plan Selection</th>
<th>Annual Enrollment Portal</th>
<th>Benefits Office</th>
</tr>
</thead>
<tbody>
<tr>
<td>Great Blue, BlueCross</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Great Blue, BlueCross</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Great Blue, BlueCross</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Great Blue, BlueCross</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Great Blue, BlueCross</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Great Blue, BlueCross</td>
<td>X</td>
<td></td>
</tr>
<tr>
<td>Great Blue, BlueCross</td>
<td>X</td>
<td></td>
</tr>
</tbody>
</table>

OGB Member Annual Enrollment Portal

Members wishing to change health plans with the same covered dependents as their 2017 plan should use the annual enrollment portal to make their 2018 selection.

To enroll using the annual enrollment portal:

- Go to enrolgroupbenefits.org.
- Enter your first name, last name, date of birth, last four digits of your social security number, and your zip code.
- Confirm your contact information.
- Make plan selection.
- Enter your HSA or FSA contributions (if applicable).
- Review selections and click “Change” to revise your selections.
- Click print a copy for your records.
- Click “Logout” to exit the portal, click “Change” to revise your selections.