The Office of Service Learning seeks to work in collaboration with its partners to achieve results that have a lasting, positive impact on the community. The university recognizes that our community partners have skills and knowledge that allow them to serve as on-site co-educators and provide significant experiences for University of New Orleans students. Moreover, we know that working with a community partner requires building a mutually beneficial, reciprocal relationship. Strong partnerships enable us to share resources, skills, and expertise that significantly address a community need.

The following are key principles of community partnerships adapted from Community-Campus Partnerships for Health, Principles of Partnership (Conors & Seifer, 2000)¹:

- Partners share a common vision, mission, and goals
- There is a genuine interest and commitment to the community
- Each member’s strengths and experiences are valued
- Leadership, decision-making power, resources, and credit are shared among the members
- Each member is treated equally
- Members of the group understand that relationships take time to develop and strive to build sustainable partnerships
- Members seek to foster an environment of safe, clear, and open communication between partners
- Partners value feedback from members and the community

The Office of Service Learning at the University of New Orleans agrees to serve as a resource for community partners, faculty, and students participating in service learning courses and projects.

Faculty participating in Service Learning courses agree to develop a meaningful service learning project that meets the course and student’s learning objectives, to provide students with a supervisor for the service learning project, and to ensure the safety of the work environment. Faculty also agree to build a sustainable relationship built on reciprocity, trust and open communication. Faculty are encouraged to involve community partners in the assessment and reflection process of the service learning course.

Students agree to follow the policies, rules, and codes of conduct required by the University and the Community Partner while on site. Students agree to work to complete the project’s objectives and goals. Students agree to communicate openly and honestly with their Community Partners and to build a relationship based on trust, reciprocity and respect.

Community Partners agree to provide a safe working environment for students that values physical safety, diversity, open and clear communication, and equality. Community partners recognize that they are co-educators and agree to provide meaningful projects for the student based on the stated project goals and expected outcomes.

Community Partner Learning Agreement Form

Student Name ________________________________  Student ID # __________________

Email ________________________________  Phone __________________

Current Address ________________________________________________________________

Course Name and Number __________________________________________________________

Instructor ________________________________  Semester ____________________________

Community Partner Organization ____________________________________________________

Address __________________________________________  Phone _______________________

Supervisor Name ___________________________  Ext. _______  Email ______________________

Service Learning Project Description and Goals:

Expected Learning Outcomes (List expected knowledge, skills and methods for linking course content to service learning project):

Expected Service Outcomes (List expected task the student will perform during the project duration):
Standard of Dress and Conduct:

Confidentiality Issues:

Best Method for Communication and Communication Frequency:

Schedule (days, hours):

Start Date _________________________  End Date ____________________________

Student: I authorize the University Of New Orleans to publish this record of service learning activity in any form.

☐ I agree  ☐ I do not agree

Student Signature_______________________________________________  Date _________

Supervisor Signature _____________________________________________  Date _________

Faculty Signature _____________________________________________  Date _________

The Office of Service Learning Signature _______________________  Date _________

UNO Community Partner Learning Agreement Form 3