



# THE UNIVERSITY *of* NEW ORLEANS

## Research Council | MINUTES

Meeting date | time *7/11/2016 11:00 AM* | Meeting location *Academic Affairs*

Meeting called by Norman Whitley

Type of meeting Regular

Facilitator Carol Lunn

Note taker Carol Lunn

| Last Name   | First Name | College        | Unit                 |         |
|-------------|------------|----------------|----------------------|---------|
| Abdelguerfi | Mahdi      | Science        | Gulf-SCI             | absent  |
| Bole        | Paul       | COLAED         | Education            | absent  |
| Farris      | Monica     | COLAED         | CHART                | present |
| Fulop       | Lazlo      | COLAED         | Liberal Arts         | absent  |
| Lailvaux    | Simon      | Science        | Science              | present |
| Lunn        | Carol      | ORSP           | ORSP                 | present |
| Whitley     | Norman     | ORSP           | ORSP                 | present |
| O'Connell   | Marty      | Science        | PIES                 | present |
| Pavy        | Jeanne     | Library        | Library              | absent  |
| Richard     | Golden     | Science        | GNOCIA               | absent  |
| Stich       | Bethany    | COLAED         | UNO-TI               | present |
| Taravella   | Brandon    | Engineering    | Engineering          | present |
| Trumbach    | Cherie     | FacultySen/Bus | Business/Faculty Sen | present |
| Wiley       | John       | Science        | AMRI                 | present |
| Williams    | John       | Business       | HRT                  | present |

### AGENDA TOPICS

Time allotted | *1 hour* | Agenda topic *Research* | Presenter *Carol Lunn*

#### Updates

1. Transition from Interim Director to Provost as head of Research & Economic Development
  - a. Effective July 1, 2016

2. Vice President for Research search
  - a. Monica Farris is the Research Council representative; Carol Lunn is the ORSP representative
  - b. Applications are still being received – the search committee is chaired by Steve Johnson, Dean of the College of Sciences
    - i. The desire is to interview in the fall and hire a VPR for January 2017
3. Early Career and Research Excellence Prizes
  - a. There are 3 Early and 2 Excellence Nominations
  - b. **Follow-up:** Surveys will be created and sent to Research Council to review and score next week
    - i. **Done** – due August 26, 2016
4. Fringe benefit task force
  - a. John Wiley and Monica Farris are the Research Council representatives; Carol Lunn is the ORSP representative
  - b. **Follow-up:** Send copy of initial fringe benefit report (**Attached**)

#### **New Business**

1. External Funding Reports
  - a. Discuss report on awards
  - b. Discuss report on proposals
  - c. Monthly and annual reports are posted online:
    - i. <http://www.uno.edu/orsp/Extramural/>
  - d. **Follow-up:** The fiscal year will close soon; next month you will be provided with the recovered indirect and fringe benefits for the fiscal year
2. What are items we can work on to increase external funding this fiscal year?
  - a. These are the items being worked on
    - i. Summer salary 3 months instead of 2, Summer fringe benefits possible reductions, Possibility of increasing maximum amount of extra compensation allowed, Master's 1 for 3
  - b. **Follow-up:** for next month's meeting can you suggest other items or enhancements to current incentives?
    - i. **Communication** – How can we better communicate these successes to campus?
3. Return of Indirect Policy
  - a. Last year we updated the policy to provide a 5% return of indirect to the PI

- b. The plan was to request an additional 5% return to the department this fiscal year – The policy was sent to Research Council prior to the July meeting for review
  - c. Discuss how the 5% return to the PI is working (is the process smooth, does this incentivize research, etc.)
  - d. Follow-up: Update policy to return 10% IDC to PI's and send to President Nicklow for review (Attached)
    - i. **Done**
  - e. **Follow-up:** Contact Dean's regarding PI accounts; determine which departments would benefit from their own PI account instead of housing at the college level
4. Masters' 1 for 3 student scholarships
- a. Graduate School will set aside existing tuition waivers
    - i. No additional cost - Intended to increase external funding
  - b. Academic Departments will receive 1 tuition waiver for every 3 Master level students who were funded for both semesters of the prior academic year on an externally funded grant/contract in ORSP
  - c. As with other grants/contracts under the current idc return model the PI will receive 5% return of IDC and the college will receive 10%
  - d. Written by Amanda Athey and Carol Lunn; based on Doctoral 1 for 3
    - i. Vetted by Scholarship Committee
  - e. Follow-up: Research Council likes the policy but want it to be clearer that the waivers will be for the academic department (i.e. CHART/UNOTI/PLUS will be calculated together and the tuition waivers will be to the department) (**Attached**)
    - i. **Sent to campus 8/18/2016**
5. FMLA for employees paid 100% on soft money
- a. Unallowable expense on grants
  - b. No UNO policy but Research Council agrees there should be an established procedure
  - c. **Follow-up:** Dr. Whitley would like to meet with HR to discuss
6. Academic Calendar update
- a. Dates for academic appointments are now set
  - b. Allows for 3 months summer salary and facilitates planning
7. Why can Assistant Professors no longer chair PhD Dissertation committees?
- a. **Follow-up:** Assistant Professors can be chairs of PhD dissertation committees as long as they meet the criteria in the Graduate Council policy (**Attached**).

**Carry Forward:** Agenda items which were not covered and will carry forward to the next meeting. Please email Carol if you want other items added to the next meeting agenda.

1. Review reports on grant activity last fiscal year.
2. What are items we can work on to increase external funding this fiscal year?
3. Business Manager training/Professional Development
  - a. Monthly training –
    - i. researchers need assistance in managing their awards but attendance at these trainings is poor
4. Post Award/Accounting functions
  - a. Re-organization is complete and all accounting forms are in SharePoint similar to pre-award
5. How are Research Council updates distributed to other researchers in your area?
6. Possible DC Junket similar to one in spring 2015
7. BoR Travel Grants for Emerging Faculty