



EAST CAMPUS BOOKING FORM

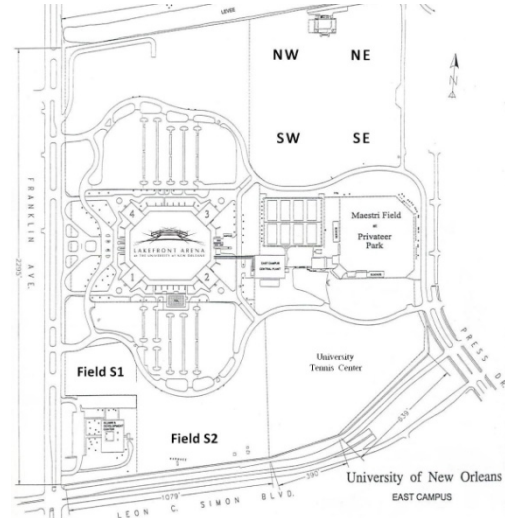
All departmental requests for booking the east campus grounds, (exclusive of Privateer Park and the UNO Tennis Courts), must be submitted to the Lakefront Arena for approval and scheduling. UNO Campus Police will terminate unauthorized activities on the east campus. All requests will be reviewed and promptly returned with the action taken. Without the authorized signature below, the requested event may not take place.

EVENT

Requested Event: _____
 Purpose of Event: _____
 Expected Attendance: _____
 Date(s): _____
 Start/End Time(s): _____

Please place an "X" select requested the field(s) or area:

_____ Field S1 (the fenced, lighted field next to ADC)
 _____ Field S2 (the field next to the marquee on Leon C. Simon)
 _____ Both Fields S1 and S2
 _____ Other: _____



EVENT GUIDELINES

1. Only UNO departments responsible for supervision of the event may use this Booking Form.
2. Alcohol is not permitted on the premises.
3. Barbecuing on the fields in not permitted.
4. Sale of food or beverages on the fields is not allowed.
5. Area must be left in a clean and orderly fashion. Clean-up charges may apply.
6. For safety reasons, premises must be vacated when inclement weather arises.
7. Lakefront Arena Management Office must be contacted if special arrangements are necessary.

CONTACT INFORMATION

Booking requested by: _____ Phone: _____ Email: _____
 On-site representative: _____ Phone: _____ Email: _____

Any questions or concerns are to be directed to Lakefront Arena Management: 504.280.7171 or Arena.UNO.edu.

FOR LAKEFRONT ARENA USE ONLY

_____ EVENT APPROVED: Note special conditions below.
 _____ EVENT DENIED: Reason stated below.

Processed by: **Choose an item.** Phone: **280-7171** Email: **Choose an item.**
 Date Processed: [Click here to enter a date.](#)

Processed Booked Forms will be emailed to:

Arena: David P. Armond (darmond@uno.edu), David Lee Lendermon, Sr (dlenderm@uno.edu), Laurelee R Toscano (LToscano@uno.edu)
 UNOPD: Thomas R. Harrington (trharrin@uno.edu), Henry A Gueringer, Jr (hguering@uno.edu), Joshua Rondeno (jrondeno@uno.edu)
 RIS: Margaret Vinti Royerre (mroyerre@uno.edu), Carl Victor Pilie (cvpilie1@uno.edu), NOSA: Santo Rivas (santorivas71@aol.com)