



THE UNIVERSITY of
NEW ORLEANS

ADMINISTERED BY: Office of the President

Policy No: AP-OP-11.2
TITLE: UNO Program, Environmental Health and Safety
EFFECTIVE DATE: February 7, 2014*
(*Policy Revised, see below)
CANCELLATION:
REVIEW DATE: Fall 2018

PURPOSE

To establish policies and procedures related to the Safety, Loss Prevention and Control Program for the University of New Orleans.

AUTHORITY

Part Two, Chapter II, Section XXI and Chapter III, Section IV of the Bylaws and Rules of the University of Louisiana System; University of Louisiana System Policy and Procedure Memorandum M-8 (System Operational Safety Plan).

GENERAL POLICY

On the UNO campus, the Director of Environmental Health and Safety shall administer the program. He shall report organizationally to the Assistant Vice President for Public Safety, who reports to the Vice President for Business Affairs.

There shall be a campus safety committee appointed by the President to monitor the safety program and to assist and advise the Director of Environmental Health and Safety.

PROCEDURE

1. The Director of Environmental Health and Safety shall issue through the Office of the President codified supplemental memoranda to this procedure to augment the comprehensive program described in the attachment.
2. All department heads on campus shall familiarize themselves with the comprehensive program, paying particular attention to the following sections:
 - Duties of Management
 - Responsibilities
 - Safety Committee
 - Safety Inspection

- Accident Investigation and Reporting
- Oral Reports of Fatal or Serious Accidents

3. Department heads are encouraged to call or send emails to the Director of Environmental Health and Safety as necessary to address particular problems within departments regarding safety.



John W. Nicklow, Ph.D.
President
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**Policy Updates:
Revisions: 7/6/2016*