



GRADUATE SCHOOL

Request for a UNO Undergraduate Student to Enroll in a Graduate Course Rules & Regulations

Student Name: _____

Student ID: _____

Date: _____

Eligibility

A UNO undergraduate who is within twelve hours of completing a baccalaureate degree at UNO may be approved to take up to nine hours total of graduate courses with permission of the department. Students must have a 3.0 cumulative GPA to qualify. Post-baccalaureate students and students on Letters of Good Standing from other institutions are not eligible.

Policy

Students enrolling under this policy must meet undergraduate and graduate academic performance requirements for the respective courses. For graduate courses the grade of A indicates superior performance and the grade of B indicates satisfactory performance. Grades of C or below are considered less than satisfactory. A cumulative grade-point average of 3.0 is considered by the Graduate School to be a minimum standard of academic performance.

Graduate credit hours earned may not be used towards completion of your bachelor's degree.

Enrollment

After the attached form has been signed and delivered to the Graduate School, the graduate courses will be entered into the student's record separately from the undergraduate courses. Tuition will be assessed at the undergraduate rate for all courses.

For financial aid purposes only the undergraduate courses will be counted towards the minimum enrollment requirements. Aid will not be awarded for the graduate courses.

Due Date

In order for your courses to be added to your schedule correctly you must submit the completed form with requisite signatures to the Graduate School prior to the last day to add a course for the semester in question. Late schedule adjustments via appeal will not be permitted.

I have read all of the regulations above and understand them fully:

Student Signature

Registrar's Office Use Only:

Effective Term:

Date Received:

Date Processed:

Financial Aid Office Use Only:

