

THE WRITING CENTER SUMMER 2016

**LA 334
280-7054**

STAGES OF WRITING: DON'T TRY THIS ON CAMPUS



● COACHING HOURS:

Mon-Fri: 9-2

All of our writing coaches are graduate assistants in English who have been carefully trained to help you with your writing. Think of them as writing buddies or personal trainers who will help you improve your writing and motivate you when you're discouraged. Just like good personal trainers, however, they will not do the work for you: **our writing coaches will not fix or edit papers for you but show you how to fix and edit them yourself!**

● ONLINE COACHING:

Send a writing coaching request **from your UNO email account** (with an attached paper) to ifink@uno.edu; I will forward the request to a writing coach, who will answer your questions and write comments on the attached paper. Keep in mind that online writing coaching will take at least a full day or longer, so plan accordingly.

● APPOINTMENTS:

You don't need an appointment to be writing coached, but having one is better as we get very busy. Call the above number to make appointments or make it directly with

the person at the front desk. **Be on time for all your appointments!** After five minutes, your time slot will go to the next person waiting in line without an appointment. After ten minutes, your session is cancelled and you will be written up on our **"no show" list**. Three write-ups and you won't be able to get another appointment for the rest of the semester, so hustle – or call to cancel the appointment as soon as you know you can't make it.

● COACHING SESSIONS:

Writing coaching sessions are 30 minutes long and begin at the full and the half hour. You can get one writing coaching session per day, five days a week. You can only make one appointment for one writing coaching session at a time.

● HANDOUTS:

We provide handouts for all kinds of writing and grammar issues. Just stop by and help yourself! The handouts are also available on our website.

● COMPUTER LAB:

Our state-of-the-art computer lab is available from 8:30 until 4:30 every day (except Fridays, when we close at 1). You don't need an appointment to use it.

● FOOD, DRINKS, CELL PHONES:

You cannot bring any food or drinks (except bottled water) into the Writing Center. Turn off your cell phones as well. If you must make/take a call, please step into the hall to do so.

OUR WEBSITE GIVES YOU ACCESS TO ALL KINDS OF RESOURCES. CHECK IT OUT!

<http://www.uno.edu/lrc/writingcenter/index.aspx>

WE LOOK FORWARD TO MEETING YOU!