Setting up Email on a Windows 7 Phone

1. On the Start screen, flick left to the Apps list or tap the arrow.

2. Tap Settings.
3. Tap **Email & Accounts**.

![Email & Accounts Setting]

4. Tap **Add An Account**.

![Add An Account Setting]
5. Tap **Windows Live**.

6. Enter your e-mail address (**username@uno.edu**) and password by tapping the appropriate boxes.

7. Click the Windows Button.
8. On the Start screen, flick left to the Apps list or tap the arrow.

9. Tap **Settings**.
10. Tap **Email & Accounts**

11. Tap **Windows Live**.

Congratulations! You have now setup your Student Email account.

If you encounter any trouble, feel free to contact the Help Desk at (504) 280-4357 or by email at helpdesk@uno.edu. You may also stop by the Help Desk, located in the UCC Room 101.