Annual Evaluation for Fraternities and Sororities

Summary

The annual evaluation for fraternities and sororities serves to ensure the adherence of each fraternity and sorority chapter with the expectations and standards set by the university and the Office of Student Involvement and Leadership. Evaluations must be submitted to the Director of Student Involvement and Leadership by June 1st of each year.

Purpose

1) To provide an annual evaluation tool in which fraternities and sororities can participate in a self-evaluation process and receive recognition for surpassing minimum standards, and

2) To empower the Greek community to be part of the decision making process in determining how the wish to function within the greater University community. The intent of the Greek minimum standards process is to provide a framework by which chapters can quantify and document their activities and success, while creating a tool by which fraternities and sororities can be evaluated.

*All newly recognized Greek organizations that are in “petitioning/colony” status are given a one year exemption from having to meet Greek standards. They are allowed to appeal for an extension if necessary at the end of that year.
Standards and Evaluation

For the following parts of the evaluation, please complete your answers on a separate document. When noted, please complete the information on the provided Excel spreadsheet or Word document.

1. **Membership**: IFC and NPC chapters are required to maintain the minimum of eight members and NPHC chapters are required to maintain a minimum of three members. In addition, all IFC and NPC organizations (who are not at chapter total) are required to host recruitment activities each semester, and initiate at least one new member.

   In an *EXCEL spreadsheet*, please provide a list of active members for your chapter (including student ID number, classification, and initiation semester and year).

   In a *WORD document (minimum of 250 words)*, please list ways your chapter needs to improve in the area of recruitment or intake. Please also submit a summary of your chapter’s new/associate/aspirant member program, including dates of all activities. How does this program introduce new members to your organization’s history, traditions, ritual, and mission? What does your chapter do to ensure that hazing does not occur? Include information about retention of new members, i.e. did all members who were extended an invitation to membership complete the new/associate member program and become initiated members?

   If chapters do not uphold the membership requirement of a minimum of eight members for NPC/IFC chapters or three members for NPHC chapters, the organization must present and implement an approved “Chapter Visibility” action plan. If your chapter falls below the minimum number of members, in this report provide a Chapter Visibility Action Plan that displays how you plan on increasing visibility of your chapter on campus. Also, in the separate *EXCEL spreadsheet titled “Action Plan”*, list all recruitment/intake events and along with the proposed dates for the fall semester.
2. **Scholarship:** Chapter members are to maintain at least 2.5 cumulative GPA and a 2.25 semester GPA. In a **WORD document (minimum of 250 words)**, please provide information about what your chapter has done in the past year to assist members with their academic performance, if applicable, including information about specific programs geared towards members struggling academically.

   In a **WORD document (minimum of 250 words)**, please describe your chapter’s academic plan and goals to improve those GPA’s (tutoring plan, academic evaluations, study groups, etc.).

3. **Finances:** Chapters must meet all fiscal responsibilities. Such responsibilities include payment of all debts owed to the University of New Orleans, the Interfraternity Council, the National Pan-Hellenic Council, the Pan-Hellenic Council, and the chapter’s National Association. Finances also include membership fees to UNO’s IFC, NPHC, and NPC paid in accordance with their respective constitution and bylaws. In a **WORD document (minimum of 250 words)**, answer the following question: is your chapter keeping up with their finances? Please describe any discrepancies or concerns with your chapter’s finances, if applicable.

4. **Chapter Advisors:** Each chapter must have an on-campus faculty or staff advisor and an alumna/alumnus advisor. The Alumna/Alumnus Chapter advisor must attend meetings as required through their responsibilities to their national organization. **In the EXCEL spreadsheet under the tab titled “2015-2016 Advisors”**, provide the name and advisory position for each advisor who works with your chapter.

   **ADVISORS PLEASE COMPLETE:** In a **WORD document**, please describe any questions or concerns regarding your position as an advisor for your chapter, and concerns regarding advisor utilization. Also, please describe successes and implementation of plans for improvement that you’ve seen over the last academic year.

5. **Alumni:** Alumni who participate in any and all activities of the chapter are to adhere to all rules and regulations set forth by the University of New Orleans, Interfraternity Council, National Pan-Hellenic Council, and Pan-Hellenic Council. In a **WORD document (minimum of 250 words)**, please describe any initiatives made by the chapter to include alumni in programming, decision making, etc. How active are your alumni and in what ways is your chapter striving to make those connections?
6. **Greek Council**: All chapters must be a member of their respective umbrella group (i.e. IFC, NPHC, and NPC, which are subgroups of the Greek Council) in order to be officially recognized by the University. Chapters must fully participate in Council events, sending the appropriate number of representatives designated by the sponsored Governing council for each event. Chapters must adhere to the rules and regulations prescribed in the Constitutions and Bylaws of the respective umbrella organizations as well as the UNO Registered Student Organization Handbook. In a **WORD document (minimum of 250 words)**, please describe the ways in which your chapter familiarizes themselves with national organization policies, particularly new policies. Include copies of any reports from national representatives who visited or consulted with your chapter during this academic year. Lastly, describe the ways in which your chapter supported the goals of the councils this year.

   *In the EXCEL spreadsheet titled “2015-2016 Chapter Officers”, please provide a list of chapter members who served as officers (executive or judicial) for any of the councils this year.*

7. **Greek Unity and Community Relations**: Each chapter is expected to reflect positively on their chapters, national organizations, and the University of New Orleans. Chapters are also expected to foster positive relationships with other Greek chapters, and other Registered Student Organizations on campus. In a **WORD document (minimum of 250 words)**, answer the following questions: How has your chapter worked to achieve positive relationships between other Greek chapters, within your council but also with others (IFC, NPHC, and PHC)? Please describe activities (formal and/or informal) that help you create a cohesive environment with other chapters. Describe any initiatives to co-program with other organizations on campus (e.g. SAC, Service Coalition, etc.). What improvements have you made in the past year?

8. **Service Projects/Philanthropy Projects**: Chapters must contribute to the campus and community in the area of public service and will be required to support at least 6 other Greek organizations in their service initiatives. In addition, each chapter must host one philanthropic program per year. In the **EXCEL spreadsheet titled “Service-Philanthropy Projects”**, please provide the following information regarding service: the dates of projects or programs, the title and short description of the event, number of members participating, number of hours served, the amount of money fundraised, and the list of the 6 Greek organization events attended. Any events/money documented on this sheet must have a philanthropy & volunteerism report in our records to be counted.
9. **Social Programming:** Chapters are expected to host programs that promote positive social development and healthy lifestyle behaviors for their members and for the University of New Orleans community. Such events and programming are expected to encourage positive behaviors and relationships with other chapters and other students of the University. Chapters are expected to follow University rules and policies, the chapter’s national organization’s rules and policies, as well as local, state, and federal laws regarding alcohol and drug consumption and availability at social events. Chapters are also expected to be aware of and promote individual and group responsibility for preventing substance abuse and promoting healthy lifestyle and social behaviors. *In the EXCEL spreadsheet titled “Social Programming”, please list social activities (i.e. mixers, semi-formals, formals, etc.), dates, times, and locations.*

In a **WORD document (minimum of 250 words)**, describe any obstacles your chapter encountered during the events, how you overcame them in the moment, and how you plan to prevent such challenges in the future.

10. **Other programming:** Each organization is expected to co-sponsor one program with a fellow chapter within their council or between IFC/NPC chapters and NPHC organizations. Chapters are expected to host programs that promote intellectual, moral, physical, cultural and social development of members. Fraternity and sorority members should be integrated into programs and other learning opportunities involving a diverse population whenever possible. *In the EXCEL spreadsheet titled “Other Programming”, list all educational programs hosted and/or conducted by your chapter this year. Include information concerning any co-sponsored programming, with a fellow Greek organization. Also, please include the date, time, location and purpose of the event.*

11. **Campus and Community Involvement:** Each chapter must have every member involved in another student organization at the University of New Orleans or serve as a continual volunteer at a nonprofit in the New Orleans community. *In the EXCEL spreadsheet titled “Camp-Comm Involvement”, please provide a list of your chapter’s members, their involvements, and their positions in their involvements (student organizations, nonprofits, etc.).*
12. Requirements: Chapter presidents are expected to schedule a formal meeting with the Greek Advisor each semester to discuss chapter progress. Chapter presidents are required to attend the scheduled Greek Council meetings. Chapter representatives are required to attend the workshops and programs that the Greek Advisor schedules. In a WORD document (minimum of 250 words), answer the following question: Has your chapter met these requirements? Please describe your goals in achieving or maintaining these requirements, and your plan of implementation.

13. Goals and Objectives: it is expected that the Greek community and each chapter develop a set of goals and objectives to guide their direction and serve as a basis for part of an annual evaluation. The goals should reflect and support UNO’s mission statement as well as the constitutionally stated purpose of the organization. In a WORD document (minimum of 250 words), list your chapter’s goals for this year and explain the outcomes of those goals. Also list your goals for next year and what measures you plan to use to achieve them.