
OFFICE OF THE CHANCELLOR
University of New Orleans

Administration Policy & Procedure
(AP) 5.3
Effective Date: 6/1/89

SUBJECT: Substance and Alcohol Abuse (Employees)

PURPOSE

The purpose of this AP is to comply with federal regulations and to ensure a safe workplace.

AUTHORITY

Article VII, Section 4 of the Bylaws and Regulations of the Board of Supervisors of the Louisiana State University System.

General Policy

It is the policy of the University of New Orleans that the unlawful manufacture, distribution, dispensation, use, possession, trade, or transfer of illegal drugs, the improper use of legal drugs, or intoxication from consumption of alcoholic beverages on University property or consumption of alcoholic beverages by employees while on duty is strictly prohibited. Violations of this policy shall result in disciplinary action being taken against such an employee. Disciplinary action may take the form of reprimand, suspension, demotion and/or dismissal from employment with the University of New Orleans.

PROCEDURES

As a condition of receiving federal funds, each employee to be engaged in the performance of such contract shall be given a copy of this policy. Additionally, as a condition of employment on such contract, the employee agrees to abide by the terms of this policy and to notify the employer (his/her dept. head) of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

Gregory M. St. L. O'Brien
Chancellor
