

# Spring 2012 Graduation Checklist Doctoral



✓	Requirement	Description	Deadline
	<b>Enrolled</b>	Students must be enrolled in a course in order to receive a degree.	<b>1/12/12</b>
	<b>Report on General Exam/Request for Candidacy</b>	Obtain form online. Turn in to the Graduate School office.	<b>10/3/11</b>
	<b>Application for Degree</b>	File online via the Registrar's website ( <a href="http://registrar.uno.edu">http://registrar.uno.edu</a> ).	<b>1/23/12</b>
	<b>Request for Doctoral Examination</b>	Obtain form online. Turn in to the Graduate School office.	<b>3/26/12</b>
	<b>Defense Date</b>	Students defending their Thesis or Dissertation after this date will graduate the following semester.	<b>4/9/12</b>
	<b>Format Check</b>	A format review of the completed manuscript by the Graduate School. Create an account on ScholarWorks@UNO ( <a href="http://scholarworks.uno.edu">http://scholarworks.uno.edu</a> ). Manuscripts must follow the format requirements published in the Thesis & Dissertation Manual: <a href="http://www.uno.edu/grad/ThesesandDissertations">http://www.uno.edu/grad/ThesesandDissertations</a> .	<b>4/16/12</b>
	<b>Thesis &amp; Dissertation Approval Form</b>	Obtain form online. The approval for students submitting their manuscript. Signed by student & committee. Turn in to the Graduate School office.	<b>4/23/12</b>
	<b>Final Version</b>	Submit as a single PDF file via ScholarWorks@UNO	<b>4/23/12</b>
	<b>PQIL Author Agreement &amp; Survey of Earned Doctorates</b>	Obtain forms online. These forms are to be turned in to the Graduate School.	<b>4/30/12</b>
	<b>RSVP for Commencement</b>	Notify the Graduate School ( <a href="mailto:gradschool@uno.edu">gradschool@uno.edu</a> ) whether or not you will attend the Commencement Ceremony May 18, 2012 in Lakefront Arena)	<b>4/30/12</b>

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